

SKAGIT COUNCIL OF GOVERNMENTS MEETING MINUTES

Wednesday, January 15th, 2014
Burlington City Council Chambers
Burlington, WA

MEMBERS PRESENT

Skagit County Commissioner Ron Wesen, Chair; Commissioner Jim Cook, Skagit PUD, Vice-Chair; Mayor Mike Anderson, City of Sedro-Woolley; Mayor Jill Boudreau, City of Mount Vernon; Mayor Joan Cromley, Town of Hamilton; Skagit County Commissioner Ken Dahlstedt (left meeting at 3:09 p.m.); Mayor Laurie Gere, City of Anacortes; Councilman Eddie Hills, Town of Lyman; Commissioner Ray Niver, Port of Anacortes; Sheriff Will Reichardt (alternate for Skagit County Commissioner Sharon Dillon); Mayor Steve Sexton, City of Burlington; Commissioner Bill Shuler, Port of Skagit.

STAFF PRESENT

Kevin Murphy, Executive Director; Pam Carlson, Finance Manager; Mark Hamilton, Transportation Planner; Gabe Philips, Transportation Planner.

MINUTES

1. Skagit County Commissioner Ron Wesen, called the meeting to order at 2:55 PM.

Roll Call: Roll was taken with a quorum present.

2. Public Comments: Ed Stauffer asked when the industrial lands inventory would be complete, asked for a definition of Open Space and stated that the GMA comprehensive plan for Skagit County is the law of the land and Envision Skagit has never been tested against it. Commissioner Bill Shuler responded to the question about the inventory stating that the inventory should be complete in about a month. An audience member stated that it is extremely difficult to hear the discussions for the public that is toward the back of the room. Mayor Steve Sexton stated that wireless microphones are being ordered and would be ready for next month's SCOG meeting.
3. SCOG Chair Report: Skagit County Commissioner Ron Wesen reported that things are moving along just fine.
4. Executive Director's Report: Kevin Murphy pointed out that a couple items are included in the meeting packet as informational: the first is the 2014 legislative priorities of the Association of Washington Cities and the Washington State Association of Counties; and the second is a grant application by the Northwest Agriculture Business Center to the USDA to support the purchase of a mobile processing unit.
5. Consent Agenda:
 - a. Approval of December 18th, 2013 SCOG Board Meeting minutes.
 - b. Approval of Accounts Payable Vouchers and Payroll Certification: 2013 AP voucher batch #103461 and #103554 in an amount totaling \$21,792.06, 2014 AP voucher batch #103553 in the amount of \$8,798.54, and payroll certification for December 2013 in the amount of \$27,648.85.

Mayor Jill Boudreau moved to approve the consent agenda. Commissioner Jim Cook seconded the motion. The motion passed unanimously.

6. Action Items:

- a. Election of Chair and Vice-Chair: Mayor Mike Anderson moved that Mayor Steve Sexton be the new Chair. The motion was seconded by Mayor Jill Boudreau. The motion passed unanimously. Mayor Boudreau moved that Mayor Mike Anderson be the new Vice-Chair of SCOG. Commissioner Ray Niver seconded the motion. The motion passed unanimously.
- b. Resolution 2014-01 to Authorize Execution of Loan Documents and Conditional Waiver of Interest and Fees: Pam Carlson presented the recommendation of the Revolving Loan Fund Committee (RLF Committee) to waive accrued interest and late payment fees for a borrower provided that they make payments in accord with a new Promissory Note.

Mayor Jill Boudreau moved to approve the RLF Committee recommendation as presented. Mayor Laurie Gere seconded the motion. The motion passed unanimously.

7. Discussion Items:

- a. SCOG Governance – Revised Interlocal Agreement: Kevin Murphy explained the significant changes to the draft interlocal agreement since it was last reviewed by the Board. These changes include: changing the name of the MPO/RTPO Policy Board to the Transportation Policy Board; removing all references to conservation; updating language for dissolution; and a changing the insurance requirements.

Brad Furlong said that he had received comments from attorneys with Mount Vernon and Skagit County, following their legal review, and has addressed the comments in the latest draft. He also changed some citations within the document and asked the Board if they would like bylaws to be included with the interlocal agreement, or to send the interlocal agreement to policy-making bodies of the member agencies without bylaws. The Board indicated that they would like to have the bylaws included along with the interlocal agreement. Commissioner Ray Niver stated that he would like to have the bylaws for the Transportation Policy Board developed at a later time and be approved by that board. The Board concluded that bylaws for both boards be drafted along with operations of the Council to be included along with the agreement. The transportation policy board will review sections of the bylaws that apply to that board.

Commissioner Ron Wesen stated that it seemed more work needed to be done to resolve the issues that WSDOT has regarding the agreement that were presented at the MPO/RTPO Policy Board meeting by Todd Carlson.

- b. Council Round Table and Open Topic Discussion: Mayor Jill Boudreau mentioned that the Washington State Department of Commerce has released 7 foci for economic development, 4 of which align with Mount Vernon's priorities, including their work with the fiber optic network. She suggested that other cities and towns may also want to consider if/how these foci align with their own economic development priorities.

Mayor Steve Sexton said that there will be a TPA meeting on Thursday, January 16th at 3:00 p.m. in the Burlington City Council Chambers.

8. Information Items:

- a. SCOG financial update: The Board was presented with a monthly financial update. There were no questions.
- b. Revolving Loan Fund Meeting Information: the Board was presented with information from the recent RLF meeting. There were no questions.
- c. Revolving Loan Fund record of payments: the Board was presented with a record of payments. There were no questions.
- d. 2014 Legislative Agenda – AWC and Association of Counties: the Board was presented with information from these two associations. There were no questions.
- e. Washington Intergovernmental Review Process – Northwest Agriculture Business Center Grant: the Board was presented with information regarding this recent grant application. There were no questions.


9. The next SCOG Board Meeting will be February 19th, 2014 at the Burlington City Council Chambers.

The meeting was adjourned at 3:30 PM.


Kevin Murphy, Executive Director
Skagit Council of Governments

Dated: ~~2-19-2014~~ 2-20-2014

Approved,


Mayor Steve Sexton, City of Burlington
Chair
Skagit Council of Governments

Dated: 2-19-2014