

## SKAGIT COUNCIL OF GOVERNMENTS MEETING MINUTES

Wednesday, April 16<sup>th</sup>, 2014  
Burlington City Council Chambers  
Burlington, WA

### MEMBERS PRESENT

Mayor Steve Sexton, City of Burlington, Chair; Mayor Mike Anderson, City of Sedro-Woolley, Vice-Chair; Mayor Jill Boudreau, City of Mount Vernon; Commissioner Jim Cook, Skagit PUD; Mayor Joan Cromley, Town of Hamilton; Commissioner Ken Dahlstedt, Skagit County; Commissioner Sharon Dillon, Skagit County; Mayor Laurie Gere, City of Anacortes; Mayor Jason Miller, Town of Concrete; Commissioner Ray Niver, Port of Anacortes; Commissioner Ron Wesen, Skagit County.

### STAFF PRESENT

Kevin Murphy, Executive Director; Mark Hamilton, Transportation Planner; Gabe Philips, Transportation Planner.

### MINUTES

1. Mayor Sexton called the meeting to order at 3:10 PM.

Roll Call: Roll was taken with a quorum present.

2. Public Comments: Eron Berg, City of Sedro-Woolley, requested that the Board members turn off their microphones when not speaking so the audience can hear what is being said.
3. SCOG Chair Report: Mayor Sexton reported that Burlington Northern-Santa Fe approached the City of Burlington to sponsor a TIGER grant application to replace the rail bridge over the Skagit River. Burlington will provide a local match for the grant and will act as the lead agency for the application. Other agencies are welcome to provide matching funds.
4. Executive Director's Report: Kevin Murphy reported that the Swinomish Tribe contacted him to request a letter of support for their TIGER grant application for the SR 20 Safe Access project.
5. Consent Agenda:
  - a. Approval of the February 19<sup>th</sup>, 2014 SCOG Board meeting minutes.
  - b. Approval of the March 19<sup>th</sup>, 2014 SCOG Board meeting minutes.
  - c. Approval of Accounts Payable Vouchers and Payroll Certification: AP voucher batch #104546, 104785 and 104944 in the amount of \$7,666.89, and payroll certification for March 2014 in the amount of \$28,005.64.

Mayor Boudreau made a motion to approve the April 16<sup>th</sup>, 2014 consent agenda. The motion was seconded by Mayor Gere. The motion carried unanimously.

6. Action Item:
  - a. Audit Exit Conference: Kevin Murphy reported that SCOG has received its third consecutive audit with no findings. There is also no management letter that will be issued. Because there were no findings nor management letter, an exit conference is optional. The Board was not interested in having an exit conference. A written report by the State Auditor's Office will still be delivered to the Board.
7. Discussion Items:

- a. Procurement Policy: Kevin Murphy explained to the Board that he and Pam Carlson have reviewed and revised the procurement policies. Anything purchased by SCOG will be subject to the procurement policies. Kevin requested that Board members send him comments, if they have any.
- b. Council Round Table and Open Topic Discussion: Mayor Anderson praised Commissioner Dillon for being consistent in how she approaches funding decisions for transportation projects.

8. Information Items:

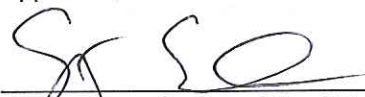
- a. SCOG financial update: The Board was presented with a monthly financial update. There were no questions.
- b. Revolving Loan Fund Meeting Information: The Board was presented with information from the recent RLF meeting. There were no questions.
- c. Revolving Loan Fund Record of Payments: The Board was presented with a record of payments. There were no questions.
- d. Washington Intergovernmental Review Process: The Board was presented with a copy of a grant application for the Northwest Agriculture Business. There were no questions.

9. The next SCOG Board meeting will be May 21<sup>st</sup>, 2014 at the Burlington City Council Chambers.

The meeting was adjourned at 3:18 PM.

  
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Kevin Murphy, Executive Director  
Skagit Council of Governments

Dated: 5-21-2014

Approved,  
  
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Mayor Steve Sexton, City of Burlington  
Chair  
Skagit Council of Governments

Dated: 5-21-2014