

# SKAGIT TECHNICAL ADVISORY COMMITTEE MEETING MINUTES

Thursday, June 5th, 2014  
SCOG, Room C  
Mount Vernon, WA

## AGENCIES REPRESENTED

- Anacortes ..... Eric Shjarback
- Burlington ..... Brian Dempsey, Bryan Harrison
- Concrete ..... Cody Hart
- Mount Vernon ..... Mike Love
- Port of Anacortes ..... Jenkins Dossen
- Sedro-Woolley ..... Eron Berg, Mark Freiberger
- Skagit Transit ..... Carolyn Chase
- WSDOT ..... John Shambaugh

## STAFF PRESENT

- Kevin Murphy ..... Executive Director
- Mark Hamilton ..... Transportation Planner

## MINUTES

1. The meeting began at 1:35 PM. Roll was taken with a quorum present.
2. SCOG Report: In the interest of time, this item was skipped.
3. Approval of the May 15<sup>th</sup>, 2014 TAC meeting minutes. Cody Hart made a motion to approve the May 15<sup>th</sup>, 2014 TAC meeting minutes as they were presented. Brian Dempsey seconded the motion. The motion carried unanimously.
4. Transportation Improvement Program Amendments: The City of Anacortes has received approval from WSDOT to use remaining budget from their Safe Routes to School project to improve the intersection at 29th Street and M Avenue. \$20,395 in federal Safe Routes to Schools funds will be used for this project. This project is new to the 2014-2017 TIP.

Mike Love made a motion to recommend the presented TIP amendment to the MPO/RTPO Policy Board for approval. The motion was seconded by Mark Freiberger. The motion carried unanimously.

5. Americans with Disabilities Act Transition Plans: Mark Freiberger explained to the committee that Americans with Disabilities Act (ADA) Transition Plans are and have been required of local jurisdictions. The plans include two portions: a self-assessment (inventory) of ADA conditions in the jurisdiction and a plan to bring inadequate facilities into ADA compliance. The Department of Justice can require jurisdiction to complete the plans in a specified timeframe, if a consent decree is issued.

Mark Freiberger stated that it would be helpful for SCOG to scope out ADA Transition Plan options and a strategy for getting them all done. This action would show the DOJ that work is being done to implement the plans. Kevin Murphy said that staff would look into developing a scope for a regional ADA Transition Plan program and report back to TAC at a future meeting.



- 6. Notice of Proposed Rulemaking: Kevin Murphy reported that Moving Ahead for Progress into the 21<sup>st</sup> Century (MAP-21) required that performance measures be incorporated into the metropolitan planning process. The rulemaking is happening now and the rules should be published by late next year. Performance measures will drive how Surface Transportation Program (STP) funding is spent in the future, but it may take a few years to fully implement. The performance measures will not be included in the 2015 update of the Metropolitan-Regional Transportation Plan.
- 7. Quarterly Obligation Report: all jurisdictions represented and in attendance at the meeting confirmed that their STP and Transportation Alternative Program projects will meet the obligation deadline. Skagit County staff was not in attendance and so their projects could not be confirmed.
- 8. Surface Transportation Program Scoring Criteria: Mark Hamilton reported that Gabe Philips used the scoring criteria developed at the last TAC meeting to test score several projects that have already been implemented in the region. The TAC felt that the results from the test scores reasonably met their expectations.

At the last MPO/RTPO Policy Board meeting Gabe Philips had the Policy Board participate in a weighting exercise to determine how points should be awarded in the scoring system. After viewing the results of the Policy Board survey, the TAC felt that they were not significantly different and decided to keep the weights as they had been developed.

A motion was made by Mark Freiberger to recommend the STP scoring criteria, weights and overall evaluation process to the MPO/RTPO Policy Board for approval, provided that the application be modified to clarify that placemaking features on page 3 could only garner one point each with four total points possible for the features. The motion was seconded by Eric Shjarback. The motion carried unanimously.

Skagit Regional Non-Motorized Plan: This agenda item was postponed until the next TAC meeting when Gabe Philips will be back.

- 9. Roundtable Projects Discussion: TAC members discussed projects ongoing or upcoming in their agencies.

The next TAC meeting will be at 1:30 PM on July 10<sup>th</sup>, 2014. The meeting will be held in SCOG conference room C.

The meeting was adjourned at 2:50 PM.

Attest:

  
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 Gabe Philips,  
 Skagit Council of Governments

Date 7/10/14 \_\_\_\_\_