

SKAGIT COUNCIL OF GOVERNMENTS BOARD OF DIRECTORS MEETING MINUTES

Wednesday, March 15th, 2017
Burlington City Council Chambers
Burlington, Washington

MEMBERS PRESENT

Mayor Ramon Hayes, Town of La Conner, Chair; Mayor Jason Miller, Town of Concrete, Vice-Chair; Mayor Jill Boudreau, City of Mount Vernon; Mayor Joan Cromley, Town of Hamilton; Mayor Laurie Gere, City of Anacortes; Commissioner Lisa Janicki, Skagit County; Commissioner John Pope, Port of Anacortes; Sheriff Will Reichardt, Skagit County; Mayor Steve Sexton, City of Burlington; Mayor Keith Wagoner, City of Sedro-Woolley; Commissioner Ron Wesen, Skagit County; Senator Joe Williams, Swinomish Indian Tribal Community.

STAFF PRESENT

Kevin Murphy, Executive Director; Pam Carlson, Finance Manager; Mark Hamilton, Transportation Planner; Gabe Philips, Transportation Planner.

MEMBERS OF PUBLIC PRESENT

There was one member of the public in attendance.

MINUTES

1. Call to Order: Mayor Hayes called the meeting to order at 2:45 PM.

Roll Call: Roll was taken with a quorum present.
2. Public Comment: There were no comments from the public.
3. Chair's Report: Mayor Hayes had no items to report.
4. Executive Director's Report: Kevin Murphy reported that SCOG's annual audit will begin on April 10th, 2017. Mr. Murphy also reported that the Revolving Loan Fund (RLF) Committee has recommended that the Board of Directors begin a process to dissolve the RLF.
5. Consent Agenda:
 - a. Approval of the February 15th, 2017 SCOG Board of Directors meeting minutes.
 - b. Approval of Accounts Payable voucher batch #118106 and #118149 in an amount totaling \$37,821.55; and payroll certification for February 2017 in the amount of \$33,333.10.

Mayor Boudreau moved to approve the consent agenda. Mayor Sexton seconded the motion. The motion carried unanimously.

6. Action Item
 - a. Audit Entrance Conference: Pam Carlson said that the Board of Directors has the option to hold an entrance conference with the Washington State Auditor's Office as they begin SCOG's annual audit.

Mayor Boudreau made a motion to decline holding an entrance conference with the auditors. Mayor Gere seconded the motion. The motion carried unanimously.
7. Council Roundtable and Open Topic Discussion: Mayor Wagoner said he would like to explain the rationale behind the RLF Committee's recommendation to dissolve the RLF at the next Board of Directors meeting.



- 8. Next Meeting: The next SCOG Board of Directors meeting will be Wednesday, April 19th, 2017 at Skagit Station at 2:00 PM following the Transportation Policy Board meeting.
- 9. Adjourned: The meeting adjourned at 2:48 PM.

Information Items: The Board of Directors was provided with a Financial Update, RLF Committee meeting information, and a RLF record of payments.

Kevin Murphy, Executive Director
Skagit Council of Governments

Dated: 5-17-2017

Approved,

Mayor Ramon Hayes, Town of La Conner
Board of Directors Chair
Skagit Council of Governments

Dated: 05/17/17