

ACTION ITEM 6.A. – BUDGET AMENDMENT

Document History

MEETING	DATE	TYPE OF ITEM	STAFF CONTACT	PHONE
Board of Directors	06/20/2018	Action	Kevin Murphy	(360) 416-7871

RECOMMENDED ACTION

Staff recommends approval of the proposed 2018 budget amendment.

FISCAL IMPACT

The fiscal impact of the budget amendment is to increase budgeted professional services \$5,000, from \$110,500 to \$115,500. The additional budget is to provide funding to update SCOG's website.

DISCUSSION

The Unified Planning Work Program (UPWP) for state fiscal year 2019, which was approved by the Transportation Policy Board on 05/16/2018, includes an update of the website. State fiscal year 2019 begins 07/01/2018. This project was not included in the 2018 Budget adopted on 12/20/2017 because it had not yet been added to the UPWP.

Staff believes the website update will provide easier access to information and improve overall functionality for users. The users of SCOG's website are primarily SCOG members, staff and the public. Planning bids from 3 vendors range from \$2,800 to \$4,500 depending largely on which platform is selected.

Staff plans to have the summer intern work on the website project between July and September 2018.

The proposed budget as amended follows on the next page.



2018 - Proposed Budget Amendment			
Presented to Board Of Directors June 20, 2018			
	2018	2018	
	Adopted 12/20/2017	Prposed Budget Amendment 06/20/2018	Increase or Decrease
REVENUE			
Local Dues and Other	\$ 158,334	\$ 158,334	
State	69,556	69,556	
Federal	643,832	643,832	
RLF Interest & Fees (also Federal)	-	-	
Total Revenue	\$ 871,722	\$ 871,722	\$ -
EXPENSES			
Salaries	\$339,411	\$339,411	
Benefits	164,084	164,084	
Total Salaries & Benefits	\$ 503,495	\$ 503,495	\$ -
Other Expenses			
Operating Expenses	101,785	101,785	\$ -
Pass Through Funding	80,000	80,000	\$ -
Professional Services	110,500	115,500	\$ 5,000
Rent	38,400	38,400	\$ -
Total Other Expenses	\$ 330,685	\$ 335,685	\$ 5,000
Total Expenses	\$ 834,180	\$ 839,180	\$ 5,000
Net Increase (Decrease) in Cash	\$ 37,542	\$ 32,542	\$ (5,000)