

Growth Management Act Steering Committee (GMASC) Meeting

May 30, 2018

9:00 a.m.

Board of County Commissioners Hearing Room
1800 Continental Place, Mount Vernon, WA 98273

AGENDA

1. **Roll Call** – *Commissioner Lisa Janicki, Skagit County, Chair*
2. **Approval of [December 20, 2017 Meeting Minutes](#)** – *Commissioner Lisa Janicki, Skagit County, Chair*
3. **Election of 2018 Vice-Chair** – *Commissioner Lisa Janicki, Skagit County, Chair*
4. **[Town of Lyman](#) Joins the 2002 Framework Agreement** – *Kevin Murphy, Skagit Council of Governments*
5. **Adjournment**

The 2002 Framework Agreement Workshop – including the GMASC and Growth Management Act Technical Advisory Committee – will directly follow this meeting.

Growth Management Act Steering Committee Officers

Commissioner Lisa Janicki Chair (Vacant) Vice-Chair

Growth Management Act Steering Committee Membership and Votes

Anacortes	1	Skagit County.....	3
Burlington	1	Hamilton.....	1
Concrete.....	1	La Conner	1
Mount Vernon	1	Lyman	1
Sedro-Woolley	1		

Quorum Requirement

A quorum consists of a majority (6) of the members (11).

GROWTH MANAGEMENT ACT STEERING COMMITTEE MEETING MINUTES

December 20, 2017
Burlington City Council Chambers
833 S Spruce Street, Burlington, WA 98223

MEMBERS PRESENT

Mayor Keith Wagoner, City of Sedro-Woolley, Vice-Chair; Mayor Jill Boudreau, City of Mount Vernon; Mayor Joan Cromley, Town of Hamilton; Mayor Laurie Gere, City of Anacortes; Commissioner Lisa Janicki, Skagit County; Mayor Steve Sexton, City of Burlington; Commissioner Ron Wesen, Skagit County.

AGENDA

1. Roll Call: Mayor Wagoner called the meeting of the Growth Management Act Steering Committee (GMASC) to order at 2:59 PM. Roll was taken with a quorum present.
2. Approval of October 31, 2017 Meeting Minutes: Mayor Gere moved to approve the October 31, 2017 meeting minutes. Mayor Boudreau seconded the motion. The motion carried unanimously.
3. Election of 2018 Vice-Chair: Mayor Wagoner reported he will become the Chair of the Growth Management Act Steering Committee (GMASC) in 2018, and asked other GMASC Board members to elect a Vice-Chair for next year. Kevin Murphy clarified the Chair and Vice-Chair must be a combination of one county representative and one city representative. Mayor Boudreau moved to nominate Commissioner Janicki to be 2018 Vice-Chair. Mayor Gere seconded the motion. The motion carried unanimously.
4. Approval of the Growth Monitoring Report by Resolution 2017-01: Mark Hamilton reported that Skagit Council of Governments (SCOG) staff presented a methodology for the Growth Monitoring Report at the GMASC's October meeting. Mr. Hamilton said, for this year and in future years, an annual Growth Monitoring Report will be developed using that methodology. Mr. Hamilton also reported the Growth Monitoring Report includes the two additional elements requested at the last GMASC meeting: historical population forecasts for all Urban Growth Areas in Skagit County and housing unit change in rural unincorporated areas.

Commissioner Wesen asked whether the data is gathered yearly or benchmarked from previous years. In response, Mr. Murphy replied the Office of Financial Management collects estimates yearly but can revise their estimates if they receive more information later.

Mr. Hamilton overviewed the data sources, graphs and analysis included in the Growth Monitoring Report. Mr. Hamilton reported the Growth Management Act Technical Advisory Committee and SCOG staff recommend approval of the report.

Commissioner Janicki and Mayor Wagoner raised concerns about the housing unit change data recorded in the report. SCOG staff and City of Sedro-Woolley Planning Director, John Coleman,

clarified the housing unit change year does not follow the calendar year. The 2017 estimates correspond to the estimated number of units completed from April 1, 2016, to March 31, 2017. Mayor Boudreau expressed appreciation for the report and thanked SCOG staff.

Mayor Boudreau made a motion to approve the Growth Monitoring Report by Resolution 2017-01. Commissioner Janicki seconded the motion. The motion carried unanimously.

5. Final 2018 Work Program and Budget: Mr. Murphy reported that, after the GMASC adopted the budget in October, the Town of Concrete executed the Framework Agreement and joined the interlocal agreement between GMASC jurisdictions and SCOG. Further, Mr. Murphy stated that the only budget change is adding Concrete's contribution to the budget. Mr. Murphy announced Concrete will be seated at the first GMASC meeting in 2018.

Mayor Boudreau expressed interest in convening a summit to discuss the 2002 Framework Agreement. Commissioner Janicki gave verbal support. Mr. Murphy stated SCOG staff can bring summaries of the Countywide Planning Policies and Framework Agreement to the first meeting in 2018. Commissioner Wesen also suggested providing real examples of experiences with the successes and conflicts involving Countywide Planning Policies.

6. Adjournment: The meeting was adjourned at 3:19 PM.

Respectfully Submitted,

Kevin Murphy, Executive Director
Skagit Council of Governments

Date: _____

Approved,

Commissioner Lisa Janicki, Skagit County
Growth Management Act Steering Committee Chair

Date: _____

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May 8, 2018

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City of Burlington
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Burlington, WA 98233

Jill Boudreau, Mayor
City of Mount Vernon
PO Box 809
Mount Vernon, WA 98273

Julia Johnson, Mayor
City of Sedro Woolley
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Sedro Woolley, WA 98284

Ramone Hayes, Mayor
Town of LaConner
PO Box 400
LaConner, WA 98257

Joan Cromley, Mayor
Town of Hamilton
PO Box 528
Hamilton, WA 98255

Jason Miller, Mayor
Town of Concrete
PO Box 39
Concrete, WA 98237

Skagit County Commissioners
1800 Continental Pl. Suite 100
Mount Vernon, WA 98273

RE: Notice of Intent to Participate in the 2002 Framework Agreement

Dear Mayors and Commissioners:

The purpose of this letter is to provide notice that the Town of Lyman at its May 8, 2018 Town Council meeting did adopt the 2002 Framework Agreement Regarding Coordinated Planning, Urban Services, and Countywide Planning Policies (see Resolution 2018-5 attached). It is the Town's intent to participate in the 2002 Framework Agreement with the County and other Cities and Towns in Skagit County. As required in the agreement the Town of Lyman will comply with the rules of participation as set forth by the Steering Committee. Notice to all participants is required pursuant to Section 3. G of said agreement which states in part, "Any City of Skagit County shall also be admitted as a party of this Agreement when they complete the following steps: 1) Giving written notice of the intent to participate to all other parties to the agreement".

Sincerely,

A handwritten signature in black ink that reads "Edward E. Hills". The signature is written in a cursive, flowing style.

Edward E Hills, Mayor
Town of Lyman

Cc: Kevin Murphy, SCOG