

SKAGIT COUNCIL OF GOVERNMENTS TRANSPORTATION POLICY BOARD MEETING MINUTES

Wednesday, January 18th, 2017
Burlington City Council Chambers
Burlington, Washington

MEMBERS PRESENT

Voting Members: Mayor Laurie Gere, City of Anacortes, Vice-Chair; Jay Drye, Washington State Department of Transportation (WSDOT); Mayor Ramon Hayes, Town of La Conner; Commissioner Lisa Janicki, Skagit County; Treasurer Katie Jungquist, Skagit County; Commissioner Steve Omdal, Port of Skagit; Mayor Jason Miller, Town of Concrete; Sheriff Will Reichardt, Skagit County; Mayor Keith Wagoner, City of Sedro-Woolley.

Non-Voting Members: Commissioner Robbie Robertson, Skagit Public Utility District.

STAFF PRESENT

Kevin Murphy, Executive Director; Mark Hamilton, Transportation Planner; Gabe Philips, Transportation Planner.

OTHERS PRESENT

Todd Carlson, WSDOT; Cody Hart, Town of Concrete; Natalie Misanes, Sauk-Suiattle Tribe; Shane Sparr, WSDOT; Ryan Warner, WSDOT; Brad Windler, Skagit Transit.

MEMBERS OF PUBLIC PRESENT

There were five individuals in attendance.

MINUTES

1. Call to Order: Mayor Gere called the meeting to order at 1:38 PM.
Roll Call: Roll was taken with a quorum present.
2. Public Comment: There were no public comments.
3. Chair's Report: Mayor Gere had no items to report.
4. Executive Director's Report: Kevin Murphy said that he presented an overview of regional transportation planning organizations to the Washington State House of Representatives Transportation Committee. He also said that SCOG will be hosting an open house for the Cook Road Corridor Study on February 7th, at Allen Elementary.
5. Consent Agenda
 - a. Approval of the December 21st, 2016 Skagit Council of Governments Transportation Policy Board meeting minutes.
 - b. Approval of the 2017 meeting schedule.

Mayor Wagoner moved to approve the consent agenda. Commissioner Janicki seconded the motion. The motion carried unanimously.

6. Action Items
 - a. Election of Chair and Vice-Chair: Mr. Murphy said that the current Transportation Policy Board Vice-Chair becomes the Chair at the end of the current Chair's term. He requested that the Transportation Policy Board nominate a Vice-Chair for 2017.

Commissioner Janicki moved to nominate Commissioner Wesen as the SCOG Transportation Policy Board Vice-Chair for 2017. The motion was seconded by Mayor Hayes. The motion carried, seven votes to one, with Treasurer Jungquist opposed.

- b. Approve the January Amendment to the 2017-2022 Regional Transportation Improvement Program: Gabe Philips presented the following proposed amendment to the 2017-2022 Regional Transportation Improvement Program:
- WSDOT
 - SR 20/Rocky Creek to Granite Creek Bituminous Surface Treatment

Mayor Hayes moved to approve the January amendment to the 2017-2022 Regional Transportation Improvement Program as presented. Mayor Wagoner seconded the motion. The motion carried unanimously.

- c. Adopt Resolution 2017-01 to Prioritize Regional Human Services Transportation Projects: Mark Hamilton briefly summarized the Skagit Special Needs Transportation Committee's project prioritization recommendation. The committee was split on what letter grades to recommend on the fifth-ranked and eighth-ranked projects. Some of the committee members recommended that the project rankings be adjusted to account for factors not included in the criteria. Other members of the committee recommended that the project prioritization be solely based on the rankings from the evaluation. The project sponsors made brief project presentations to help the Transportation Policy Board make the final prioritization decision.

Brad Windler gave an overview of Skagit Transit's five projects: Mobility Specialist Position, Route 40X Operating Funds, Paratransit Vehicle Replacement, Radio System Upgrade, and Bus Stop Planning Grant. The Transportation Policy Board had no questions for Mr. Windler.

Cody Hart gave an overview of the Town of Concrete's project proposals: Town Trolley Project Capital Purchase and Town Trolley Project Operating Funds. Commissioner Robertson asked if the proposed trolley will be propane-fueled. Mr. Hart responded that it would not because propane-fueled engines are known to have problems in cold climates. Mayor Wagoner asked if the Town has prepared a maintenance plan to maintain the Trolley. Mr. Hart said that the Trolleys they are considering purchasing are covered under Ford's vehicle warranty. Mayor Hayes said he likes how this project seems to serve a dual purpose: increasing mobility and promoting tourism in Concrete.

Natalie Misanes gave an overview of the Sauk-Suiattle Tribe's project proposal: The Darrington-Concrete Direct Shuttle Bus Service. The Transportation Policy Board had no questions for Ms. Misanes.

Mayor Wagoner asked if combining the two Concrete projects into one letter grade would create a problem. Ryan Warner said that WSDOT requires the project to be broken into two separate project applications because the Consolidated Grant Program includes funding that can only be utilized for capital purchases or for operational expenses. Mayor Hayes said that it makes sense to give the two Concrete projects the same letter grade.

Commissioner Janicki moved to assign As to the Sauk-Suiattle Tribe's Darrington-Concrete Direct Shuttle Bus Project, Skagit Transit's Preservation of Mobility Specialist Position Project, and Skagit Transit's Expansion of Skagit Transit Route 40X Project – the three highest ranking projects in the evaluation. The motion was seconded by Mayor Wagoner. The motion carried unanimously.

Mayor Wagoner moved to assign Bs to the Town of Concrete's Trolley Capital Purchase Project, the Town of Concrete's Trolley Operations Project, and Skagit Transit's Replacement of Operations Support Radio Equipment. The motion was seconded by Mayor Hayes. The motion carried eight votes to zero, with Mayor Miller abstaining from the vote.

Commissioner Janicki moved to assign Cs to Skagit Transit's Bus Stop Design Standards Project and Skagit Transit's Replacement of Paratransit Vehicles Project. The motion was seconded by Mayor Wagoner. The motion carried unanimously.

Mayor Wagoner moved to approve Resolution 2017-01 to Prioritize Regional Human Services Transportation Projects. The motion was seconded by Commissioner Janicki. The motion carried unanimously.

- 7. Transportation Policy Board Roundtable Discussion: Jay Drye gave an update on the Fisher Creek Fish Passage Project and noted an upcoming collaborative open house to be held on March 21st, 2017.
- 8. Next Meeting: The next Transportation Policy Board meeting will be February 15th, 2017 at the Burlington City Council Chambers at 1:30 PM.
- 9. Adjourned: The meeting adjourned at 2:35 PM.

Information Items: The Transportation Policy Board was provided with a monthly financial update, the draft January 5th, 2017 Technical Advisory Committee meeting minutes, a letter of support for the City of Burlington’s application for the FASTLANE grant program, and a Regional Transportation Planning Organization fact sheet.

Kevin Murphy, Executive Director
Skagit Council of Governments

Date _____

Approved,

Mayor Laurie Gere
Transportation Policy Board Chair
Skagit Council of Governments

Date _____

