

## SKAGIT COUNCIL OF GOVERNMENTS TRANSPORTATION POLICY BOARD MEETING MINUTES

Wednesday, October 18<sup>th</sup>, 2017  
Burlington City Council Chambers  
Burlington, Washington

### MEMBERS PRESENT

**Voting Members:** Mayor Laurie Gere, City of Anacortes, Chair; Commissioner Ron Wesen, Skagit County, Vice-Chair; Todd Carlson, Washington State Department of Transportation (WSDOT); Mayor Joan Cromley, Town of Hamilton; Councilman Rick DeGloria, City of Burlington; Mayor Ramon Hayes, Town of La Conner; Commissioner Lisa Janicki, Skagit County; Mayor Jason Miller, Town of Concrete; Councilman Gary Molenaar, City of Mount Vernon; Sheriff Will Reichardt, Skagit County; Mayor Keith Wagoner, City of Sedro-Woolley.

### STAFF PRESENT

Pam Carlson, Finance Manager; Rose Howe, Assistant Planner; Gabe Philips, Transportation Planner.

### MEMBERS OF PUBLIC PRESENT

There were five members of the public in attendance.

### MINUTES

1. Call to Order: Mayor Gere called the meeting to order at 1:30 PM.

Roll Call: Roll was taken with a quorum present.

2. Public Comment: Carol Ehlers commented that she was present to attend a hearing for the Regional Transportation Improvement Program (RTIP), but instead would give her comments during the public comment period. Mayor Gere asked for clarification from SCOG staff. Gabe Philips responded there is no hearing for the RTIP and confirmed that Ms. Ehlers' comments could be made during this meeting. Ms. Ehlers requested that the mayors in attendance examine the roundabouts in their jurisdictions and note whether there is clear street signage at every roundabout exit. Ms. Ehlers also stated concern about the speed of drivers entering roundabouts. She requested white speed limit signs to be placed before roundabouts. Ms. Ehlers concluded her comments by stating she will miss Mr. Philips after he moves into a new position with WSDOT.
3. Chair's Report: Mayor Gere had nothing to report.
4. SCOG Staff Report: Gabe Philips reported that Kevin Murphy is absent from the meeting because he is attending the Association of Metropolitan Planning Organizations conference. Additionally, Mr. Philips said SCOG missed its obligation target in federal fiscal year 2017 but the City of Burlington has since obligated its George Hopper Interchange project. SCOG must meet its federal fiscal year 2018 target by August 1<sup>st</sup> or risk having regional funds sanctioned.

5. Consent Agenda

- a. Approval of the September 20<sup>th</sup>, 2017 Transportation Policy Board meeting minutes

Mayor Wagoner moved to approve the consent agenda. Mayor Hayes seconded the motion. The motion carried unanimously.

6. Action Items

- a. Adoption of the 2018-2023 Regional Transportation Improvement Program: Mr. Philips reported the 2018-2023 Regional Transportation Improvement Program was released for public comment at last month's meeting and Board members received a draft document at that time. Mr. Philips highlighted the updates to the 2018-2023 RTIP. Updates include: a new procedure to include non-regionally significant RTIP amendments in the Transportation Policy Board consent agenda; revisions to policies about funding after jurisdictions fail to meet project obligation deadlines; and the introduction of an environmental justice analysis section. Mr. Philips also reported the minor administrative changes that

have been made to the RTIP since it was released for public comment. Mr. Philips said a Technical Advisory Committee meeting was held this month, but since there was no quorum present, the Committee does not have a recommendation about the RTIP. Mr. Philips stated that SCOG staff recommends approval.

Mayor Hayes moved to adopt Resolution 2017-11 to Approve the 2018-2023 Regional Transportation Improvement Program. Mayor Wagoner seconded the motion. The motion carried unanimously.

- 7. Roundtable and Open Topic Discussion: Mr. Philips announced this would be his last Transportation Policy Board meeting, and thanked the Board for their support during his seven years of service. Board members then expressed appreciation for Mr. Philips' service.

Councilman Molenaar began to read a letter discussing the City of Mount Vernon's concerns about ECONorthwest's Housing Inventory and Transportation Analysis report; however, Mayor Gere requested the letter be read during the Board of Directors meeting instead.

- 8. Next Meeting: The next Transportation Policy Board meeting will be Wednesday, November 15<sup>th</sup>, 2017 at the Wa Walton Event Center at the Swinomish Casino, at 1:30 PM.


- 9. Adjourned: The meeting adjourned at 1:51 PM.

Information Items: The Transportation Policy Board was provided with a monthly financial update and meeting notes from the October 5<sup>th</sup>, 2017 Technical Advisory Committee meeting.

  
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Kevin Murphy, Executive Director  
Skagit Council of Governments

Date 12-20-2017

Approved,

  
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Mayor Laurie Gere, City of Anacortes  
Transportation Policy Board Chair  
Skagit Council of Governments

Date 12/20/17