

SKAGIT COUNCIL OF GOVERNMENTS BOARD OF DIRECTORS MEETING MINUTES

Wednesday, August 19th, 2015
Port of Anacortes Commission Room
Anacortes, WA

MEMBERS PRESENT

Mayor Steve Sexton, City of Burlington, Chair; Commissioner Lisa Janicki, Skagit County, Vice-Chair; Mayor Mike Anderson, City of Sedro-Woolley; Mayor Jill Boudreau, City of Mount Vernon; Commissioner Jim Cook, Skagit Public Utility District; Mayor Joan Cromley, Town of Hamilton; Mayor Laurie Gere, City of Anacortes; Mayor Ramon Hayes, Town of La Conner; Commissioner Ray Niver, Port of Anacortes; Sheriff Will Reichardt, Skagit County; Commissioner Ron Wesen, Skagit County.

STAFF PRESENT

Kevin Murphy, Executive Director; Pam Carlson, Finance Manager; Mark Hamilton, Transportation Planner; Gabe Philips, Transportation Planner.

MEMBERS OF PUBLIC PRESENT

There was one individual in attendance.

MINUTES

1. Mayor Sexton called the meeting to order at 3:20 PM.

Roll Call: Roll was taken with a quorum present.

2. Public Comments: There were no public comments.
3. SCOG Chair Report: There were no items to report.
4. Executive Director's Report: Kevin Murphy said he is available for briefings to the governing bodies of member jurisdictions, if desired. Mr. Murphy also said that SCOG will be hosting a Regional Forum on September 17th, 2015 from 6:00 PM to 8:00 PM at Skagit Station.
5. Consent Agenda:
 - a. Approval of the July 15th, 2015 SCOG Board of Directors (BOD) meeting minutes.
 - b. Approval of Accounts Payable Vouchers and Payroll Certification: AP voucher batch #110651, #110735 and #110971 totaling \$28,157.06 and payroll certification for July 2015 totaling \$31,461.74.

Commissioner Cook moved to approve the August 19th, 2015 consent agenda. The motion was seconded by Commissioner Janicki. The motion carried unanimously.

6. Action Items:
 - a. Executive Director Contract: Mayor Sexton gave a brief review of the discussions the Board of Directors has had regarding renewing the Executive Director's contract.

Mayor Hayes moved to approve the Executive Director's contract. The motion was seconded by Mayor Boudreau. The motion carried unanimously.
 - b. 2016 Dues: Kevin Murphy gave a brief presentation regarding the 2016 SCOG dues structure.

Mayor Boudreau moved to approve the 2016 SCOG dues. Mayor Anderson seconded the motion. The motion carried unanimously.

7. Discussion Items:

- a. 2016 Initial Budget: Kevin Murphy presented the initial 2016 budget that will be finalized in December. The anticipated major change to the budget is the 3.5% salary step increases for eligible staff. The overall budget amount is the same due a lower amount budgeted for professional services and pass-through funding.
- b. Council Round Table and Open Topic Discussion: Commissioner Cook said that the Skagit Public Utility District is seeking nine people to serve on an advisory committee for exempt wells.

8. Next Meeting: The next SCOG Board of Directors meeting will be Wednesday, September 16th, 2015 at the Burlington City Council Chambers, at 2:30 p.m. following the Transportation Policy Board meeting.

The meeting adjourned at 3:30 PM.



Kevin Murphy, Executive Director
Skagit Council of Governments

Dated: 9-16-2015

Approved,



~~Mayor Steve Sexton, City of Burlington~~
Board of Directors ~~Chair~~ Vice Chair
Skagit Council of Governments

Commissioner Lisa Janicki
Skagit County

Dated: 9/16/2015