

SKAGIT COUNCIL OF GOVERNMENTS BOARD OF DIRECTORS MEETING MINUTES

Wednesday, December 16th, 2015
Burlington City Council Chambers
Burlington, WA

MEMBERS PRESENT

Mayor Steve Sexton, City of Burlington, Chair; Commissioner Lisa Janicki, Skagit County, Vice-Chair; Mayor Mike Anderson, City of Sedro-Woolley; Mayor Jill Boudreau, City of Mount Vernon; Chairman Brian Cladoosby, Swinomish Indian Tribal Community; Commissioner Jim Cook, Skagit Public Utility District; Mayor Joan Cromley, Town of Hamilton; Commissioner Ken Dahlstedt, Skagit County; Mayor Laurie Gere, City of Anacortes; Mayor Jason Miller, Town of Concrete; Commissioner Ray Niver, Port of Anacortes; Commissioner Ron Wesen, Skagit County.

OTHERS PRESENT

Councilman Keith Wagoner, City of Sedro-Woolley

STAFF PRESENT

Kevin Murphy, Executive Director; Pam Carlson, Finance Manager; Mark Hamilton, Transportation Planner; Gabe Philips, Transportation Planner.

MEMBERS OF PUBLIC PRESENT

There were three individuals in attendance.

MINUTES

1. Call to Order: Mayor Sexton called the meeting to order at 3:08 PM.

Roll Call: Roll was taken with a quorum present.
2. Public Comment: There were no public comments.
3. Chair's Report: Mayor Sexton presented a gift card to Mayor Anderson in commemoration of his years of service to the Skagit Council of Governments (SCOG).
4. Executive Director's Report: Kevin Murphy reminded the Board of Directors that the current Vice-Chair of the Board of Directors, Commissioner Janicki, will be the Chair in 2016, pending ratification by the Board of Directors. Elections for the new Vice-Chair will also be held at the January meeting.
5. Consent Agenda:
 - a. Approval of the November 18th, 2015 SCOG Board of Directors meeting minutes.
 - b. Approval of Accounts Payable Vouchers and Payroll Certification: Accounts payable voucher batch #112200 and #112385 in an amount totaling \$18,812.71 and payroll certification for November 2015 in the amount of \$31,292.65.

Chairman Cladoosby moved to approve the December 16th, 2015 consent agenda. Commissioner Janicki seconded the motion. The motion carried unanimously.

6. Action Items:

- a. Housing Work Program: Mr. Murphy gave a presentation on affordable housing issues in Skagit County. He said that key terms used about affordable housing are defined very differently by different people and organizations. Mr. Murphy said that there is a need to link what all of the jurisdictions in the county are doing in regards to affordable housing. He then described the work program elements of SCOG's affordable housing efforts. The estimated cost is between \$70,000 and \$90,000 and he said that transportation grants that SCOG already receives can fund about half of the work. SCOG local funds can be used to fund \$15,000 of the work, but \$10,000 to \$30,000 is still needed to complete funding of the program.

Mayor Boudreau moved to approve the Housing Work Program as presented. The motion was seconded by Mayor Gere. Councilman Wagoner said he would rather put this money towards addressing the problem rather than studying it. Mayor Anderson said that the market should be able to correct the problem. Mayor Sexton then called for a vote on the motion. The motion carried eleven votes to one, with Mayor Anderson opposed.

- b. 2016 Operating Budget: Mr. Murphy gave an overview of the proposed 2016 SCOG operating budget.

Mayor Boudreau moved to approve the 2016 operating budget. The motion was seconded by Commissioner Janicki. Commissioner Wesen noted that the insurance rates went up substantially in the proposed budget. Mr. Murphy said that at last month's meeting the Board of Directors decided to go with a new insurance provider which is why the costs are expected to increase for insurance. Mayor Sexton then called for a vote on the motion. The motion carried unanimously.

7. Discussion Items:

- a. Revolving Loan Fund Committee Board Representative: Pam Carlson said that Mayor Sexton is finishing up his three-year term on the Revolving Loan Fund Committee and a new member of the Board of Directors needs to be assigned to take his place.

Mayor Boudreau moved to make this issue an action item at today's meeting. The motion was seconded by Commissioner Janicki. The motion carried unanimously.

Mayor Anderson moved to appoint Councilman Keith Wagoner, who will become Mayor of Sedro-Woolley in January, as a member of the Revolving Loan Fund Committee. The motion was seconded by Commissioner Janicki. The motion carried unanimously.

(Chairman Cladoosby, Commissioner Dahlstedt, and Commissioner Niver left the meeting at 3:45 PM)

- b. SCOG Regional Forum Summary: Mark Hamilton gave a review of the input received at the SCOG Regional Forum in September. Mr. Hamilton said that input received at the forum will be used in the RTP update and project selection processes. He also mentioned that everyone involved in the forum was fairly happy with the way it turned out and staff suggests that a similar event be held next year.
- c. Council Round Table and Open Topic Discussion: There were no items to discuss.

8. Next Meeting: The next SCOG Board of Directors meeting will be Wednesday, January 20th, 2016 at the Burlington City Council Chambers, at 2:30 p.m. following the Transportation Policy Board meeting.

9. Adjourned: The meeting adjourned at 3:50 PM.

Information Items: The Board of Directors was provided with intergovernmental notifications of grant applications, a financial update, RLF meeting information, and an RLF record of payments.



Kevin Murphy

Kevin Murphy, Executive Director
Skagit Council of Governments

Dated: 1-20-2015

Approved,

Lisa Janicki

Commissioner Lisa Janicki, Skagit County
Board of Directors Chair
Skagit Council of Governments

Dated: 1/20/2016