

SKAGIT COUNCIL OF GOVERNMENTS BOARD OF DIRECTORS MEETING MINUTES

Wednesday, February 15th, 2017
Burlington City Council Chambers
Burlington, Washington

MEMBERS PRESENT

Mayor Ramon Hayes, Town of La Conner, Chair; Mayor Jason Miller, Town of Concrete, Vice-Chair; Mayor Joan Cromley, Town of Hamilton; Treasurer Katie Jungquist, Skagit County; Commissioner Steve Omdal, Port of Skagit; Councilwoman Erica Pickett, City of Anacortes; Commissioner John Pope, Port of Anacortes; Sheriff Will Reichardt, Skagit County; Commissioner Ron Wesen, Skagit County.

STAFF PRESENT

Kevin Murphy, Executive Director; Pam Carlson, Finance Manager; Mark Hamilton, Transportation Planner; Gabe Philips, Transportation Planner.

OTHERS PRESENT

Andrew Miller, Economic Development Alliance of Skagit County.

MEMBERS OF PUBLIC PRESENT

There were two members of the public in attendance.

MINUTES

1. Call to Order: Mayor Hayes called the meeting to order at 2:08 PM.

Roll Call: Roll was taken with a quorum present.

2. Public Comment: There were no comments from the public.
3. Chair's Report: Mayor Hayes had no items to report.
4. Executive Director's Report: Kevin Murphy reported that SCOG's annual audit will begin on April 3rd, 2017.
5. Consent Agenda:
 - a. Approval of the January 18th, 2017 SCOG Board of Directors meeting minutes.
 - b. Approval of Accounts Payable voucher batch #117629, #117630, and #117847 in an amount totaling \$41,092.98; and payroll certification for January 2017 in the amount of \$16,666.55.

Mayor Cromley moved to approve the February 15th, 2017 consent agenda. Commissioner Omdal seconded the motion. The motion carried unanimously.

6. Discussion Item
 - a. Presentation on Revolving Loan Fund Marketing Services: Andrew Miller reported on the analysis and marketing efforts the Economic Development Alliance of Skagit County (EDASC) has made regarding SCOG's Revolving Loan Fund. After talking with bankers and prospective borrowers in Skagit County, EDASC has determined that there would be negligible impacts if the Revolving Loan Fund was discontinued. The maximum loan amount of \$80,000 is nearly inconsequential to meet businesses' financing needs and the associated federal requirements make using the funds prohibitive.

Mayor Hayes asked if there were any opportunities to ease the federal constraints to the funds. Mr. Murphy responded that despite the initial federal grant funds being turned over four or five times, the United States Economic Development Administration would still consider them federal funds with the same federal requirements.

Commissioner Omdal said that the Revolving Loan Fund should be used for businesses that have viable business models, not businesses that are likely to fail. Mayor Hayes noted the recent improvement in marketing efforts for the Revolving Loan Fund and said that this issue will be readdressed at a future meeting.

- 7. Council Roundtable and Open Topic Discussion: Commissioner Pope commended the cities of Anacortes and Sedro-Woolley for receiving grants from the Washington State Transportation Improvement Board.
- 8. Next Meeting: The next SCOG Board of Directors meeting will be Wednesday, March 15th, 2017 at the Burlington City Council Chambers at 2:00 PM following the Transportation Policy Board meeting.
- 9. Adjourned: The meeting adjourned at 2:38 PM.

Information Items: The Board of Directors was provided with a Financial Update, an Actual vs. 2016 Budget Report, Revolving Loan Fund Committee meeting information, Revolving Loan Fund record of payments, and an Intergovernmental Review Form for the Northwest Agriculture Business Center.

Kevin Murphy, Executive Director
Skagit Council of Governments

Dated: _____

Approved,

Mayor Ramon Hayes, Town of La Conner
Board of Directors Chair
Skagit Council of Governments

Dated: _____