



# **EVALUATING HUMAN SERVICES TRANSPORTATION PROJECTS**

**9/6/2016**

**Skagit Special Needs Transportation Committee**

# WSDOT APPLICATION MATERIALS



## Public Transportation Consolidated Grants Program

### 2017-2019 Application Instructions

Application due date: October 14, 2016



### Consolidated Grant Program 2017-2019 Application

This funding request is for public transportation projects that begin July 1, 2017 and end no later than June 30, 2019. Applications must be received by WSDOT no later than 5 p.m. on October 14, 2016. WSDOT will review all submitted applications for errors and completeness and may request additional information/corrections from applicants, which may be submitted up to November 28, 2016. Unless requested by WSDOT, applicants may not submit any revisions to an application after the application due date of October 14, 2016.

Complete one application per project. Please fill out the application electronically and save as an Adobe PDF file (as opposed to printing the application and scanning). See application instructions for more details on completing the application.

#### General Organization Information

Legal Name of Organization	
DBA (if applicable)	
Federal ID Number	DUNS Number
Statewide Vendor Number	
Mailing Address	
Main Office Address (if different from mailing address)	
Phone Number	Fax Number
Organization Director	Organization Director Email Address
Applicant Contact	Applicant Contact Email Address
Project Contact	Project Contact Email Address

#### Type of Applicant

- |   |   |
|---|---|
| <input type="checkbox"/> Rural Public Transit       | <input type="checkbox"/> Special District (i.e. School, Port) |
| <input type="checkbox"/> Small Urban Public Transit | <input type="checkbox"/> Tribal Government                    |
| <input type="checkbox"/> Large Urban Public Transit | <input type="checkbox"/> State Agency                         |
| <input type="checkbox"/> Non-Profit Organization*   | <input type="checkbox"/> General and Local Government         |
| <input type="checkbox"/> Private for Profit         |   |

\* Please see attachment checklist for additional requirements.

#### I. Organization Service-Level Information

List the service-level information requested below for all transportation services your organization provides (including project-related).

Agency-wide Information*	July 1, 2015 through June 30, 2016 (actual)	July 1, 2016 through June 30, 2017 (estimated)	July 1, 2017 through June 30, 2019 (projected)
Revenue Vehicle Hours			
Revenue Vehicle Miles			
Passenger Trips			
Volunteer Hours			

\* Please see application instructions for information on completing this table.

# WSDOT EVALUATION CRITERIA

1. Establishes, preserves, or improves public transportation services within a community.
2. Addresses a recognized need within the community.
3. Reflects a community process of coordination and input.
4. Leverages funds from other sources and/or documents local commitment to support the implementation of the project.
5. Appears to be feasible as described.
6. Connects to other systems and/or modes.
7. Defines specific performance measures to be used in determining the success of the project.
8. Describes an active effort aimed at improving the efficiency and effectiveness of transportation services.
9. Applicant reports sufficient experience managing transportation projects and grants awards to ensure success.
10. Applicant reports sufficient financial capability and resources to implement and successfully carry out the project.
11. Applicant demonstrates good faith effort to utilize and/or contract with disadvantaged businesses on the project.
12. Contributes to the state maintaining the number of public transportation vehicles within their minimum useful life.
13. Complies with state rules (WAC 194-29) regarding alternative fuels (for vehicle purchases).



# PROPOSED SCOG EVALUATION CRITERIA AND WEIGHTS

Implementation Strategies	Weights
<b>S1 Preserve Existing Services:</b> maintain or restore existing service levels and vehicle fleet	15
<b>S2 Expand Services:</b> increase service levels	15
<b>S3 Address High Need Areas:</b> provide service to areas scoring high in human services transportation need index	15
<b>S4 Improve Regional Connections:</b> improve cross-regional connections	15
<b>S5 Increase User Knowledge:</b> increase knowledge of available transportation options to targeted users	10
<b>S6 Improve Existing Service Timeliness:</b> improve quality of timeliness of service	5
<b>S7 Utilize Existing Services:</b> improve utilization of existing transportation services	5
<b>S8 Expand Driver Training:</b> promote driver training to encourage “compassionate professionalism”	5
<b>S9 Improve Provider-User Coordination:</b> improve coordination between transit service providers, human services providers and users	5
<b>S10 Utilize Technology:</b> utilize technology to provide improved efficiency and user access to mobility options	5
<b>S11 Inform Users of Mobility Options:</b> assist human service providers in guiding users to the most efficient mobility options	5
<b>S12 Improve Provider Regional Coordination:</b> improve coordination between regional and cross-regional transit service providers	5
<b>S13 Promote Innovation:</b> promote innovative programs, processes and tools that improve efficiency and reduce cost	5
<b>S14 Promote Environmental Sustainability:</b> incorporate environmentally sustainable practices into regional coordinated transportation planning and services	5
<b>S15 Leverage Funding:</b> further leverage available funding	5



# 2014 EXAMPLE OF SCORED PROJECTS

Criteria	Skagit Transit Projects			Community Action Project	Island Transit Projects		
	#1	#2	#3	#1	#1	#2	#3
Preserve Existing Services (max. 15)	2.50	3.17	3.17	5.83	15.00	14.33	15.00
Expand Services (max. 15)	14.67	9.83	2.17	2.50	1.00	1.00	3.00
Address High Need Area (max. 15)	13.00	9.50	9.50	12.83	13.33	10.83	15.00
Improve Regional Connections (max. 15)	13.17	4.83	5.50	6.67	7.00	6.40	14.17
Increase User Knowledge (max. 10)	2.00	5.67	10.00	8.67	0.00	2.00	0.00
Improve Existing Service Timeliness (max. 5)	4.67	4.50	4.17	2.83	2.00	4.50	2.83
Utilize Existing Services (max. 5)	2.17	4.17	5.00	3.50	3.00	3.67	2.83
Expand Driver Training (max. 5)	0.00	1.17	1.33	1.50	0.00	0.00	0.00
Improve Provider-User Coordination (max. 5)	1.33	1.50	5.00	4.83	0.60	1.17	2.60
Utilize Technology (max. 5)	0.67	5.00	1.00	1.83	1.67	2.00	0.00
Inform Users of Mobility Options (max. 5)	1.83	1.67	5.00	4.00	1.40	1.00	0.00
Improve Provider Regional Coordination (max. 5)	4.50	1.50	2.50	2.50	2.00	0.60	2.20
Promote Innovation (max. 5)	1.50	2.50	3.50	2.17	1.00	1.80	0.00
Promote Environmental Sustainability (max. 5)	1.00	1.00	1.83	2.00	1.00	1.00	1.40
Leverage Funding (max. 5)	3.33	3.33	2.17	5.00	3.33	2.17	1.17
<b>Average Total</b>	<b>66.33</b>	<b>59.33</b>	<b>61.83</b>	<b>66.67</b>	<b>52.33</b>	<b>52.47</b>	<b>60.20</b>
<b>Rank</b>	<b>2</b>	<b>5</b>	<b>3</b>	<b>1</b>	<b>7</b>	<b>6</b>	<b>4</b>
<b>Skagit-Island Special Needs Committee Recommended Letter Grade*</b>	<b>A</b>	<b>B</b>	<b>A</b>	<b>A</b>	<b>A</b>	<b>B</b>	<b>A</b>

\*Note: Skagit-Island has 5 "A's", 5 "B's" and 4 "C's"



# PROPOSED EVALUATION PROCESS\*

1. Committee Recommends Criteria and Weights (9/6)
2. Criteria and Weights Discussed by Transportation Policy Board (est. 9/21)
3. Public Comment Period #1
4. Criteria and Weights Approved by Transportation Policy Board (est. 10/19)
5. Call for Projects (est. 10/20 – 10/27)
6. Committee Evaluates Projects (est. 10/28 – 11/4)
7. Committee Recommends Prioritization (est. 11/8)
8. Transportation Policy Board Discusses Recommendation (est. 11/16)
9. Public Comment Period #2
10. Transportation Policy Board Prioritizes Projects (12/2016 or 1/2017)

\*Does not include WSDOT application deadlines

