

# SKAGIT COUNCIL OF GOVERNMENTS TECHNICAL ADVISORY COMMITTEE MEETING MINUTES

Thursday, September 3<sup>rd</sup>, 2015  
SCOG, Room C  
Mount Vernon, WA

## AGENCIES REPRESENTED

- Anacortes ..... Eric Shjarback
- Burlington ..... Brian Dempsey
- Concrete ..... Cody Hart
- Mount Vernon ..... Esco Bell, Mike Love
- Port of Anacortes ..... Jenkins Dossen
- Sedro-Woolley ..... David Lee
- Skagit County ..... Forrest Jones
- WSDOT ..... John Shambaugh

## STAFF PRESENT

- Kevin Murphy ..... Executive Director
- Mark Hamilton ..... Transportation Planner
- Gabe Philips ..... Transportation Planner
- Summer Naranjo ..... Intern

## MINUTES

The meeting began at 1:35 PM.

1. SCOG Report: Gabe Philips gave an update on the regional Americans with Disabilities Act (ADA) Transition Plan. SCOG will be hiring a consultant to prepare a regional template for member jurisdictions to use as they prepare their own ADA Transition Plans. The template is scheduled to be completed in the summer of 2016.
2. Approval of the August 6<sup>th</sup>, 2015 Technical Advisory Committee Meeting Minutes: Brian Dempsey moved to approve the August 6<sup>th</sup>, 2015 Technical Advisory Committee (TAC) meeting minutes. Mike Love seconded the motion. The motion carried unanimously.
3. 2015–2020 Regional Transportation Improvement Plan Amendments: Gabe Philips presented the following 2015-2020 Regional Transportation Improvement Program (RTIP) amendments submitted for consideration:
  - WSDOT-NW
    - SR 9/Gribble Creek – Fish Passage
    - SR 20/Shapes Corner Vicinity Improvements
    - SR 20 Spur/Commercial Avenue to Anacortes Ferry Terminal – ADA Compliance
    - SR 20 Spur/Commercial Avenue to Anacortes Ferry Terminal – Paving

Mike Love moved to recommend the amendments for approval as presented. Cody Hart seconded the motion. The motion carried unanimously.

4. 2016–2021 Regional Transportation Improvement Plan (RTIP): Gabe Philips presented the schedule for updating the 2016-2021 RTIP and provided an overview of the proposed changes to the updated RTIP. Gabe said that the Transportation Policy Board (TPB) will be given a draft of the 2016-2021 RTIP as a discussion

item at its September meeting. The TAC will make a recommendation regarding the approval of the 2016-2021 RTIP at the October TAC meeting.

5. Regional Transportation Plan Update:

- a. Regional Travel Demand Model: Gabe Philips presented the results of the 2012 SCOG travel demand model and the 2040 forecast model. The majority of congestion issues in Skagit County are expected to occur along the I-5 corridor.
- b. Project Prioritization: Gabe presented methodologies used by other Metropolitan Planning Organizations (MPOs) to prioritize projects submitted for inclusion in their Regional Transportation Plans (RTPs). Ultimately, SCOG will have to develop some form of methodology to identify which projects will be included in the fiscally constrained portion of the plan and which projects will be included as illustrative priorities. Within the next month, SCOG will set up consultation meetings with each member jurisdiction submitting projects to be included in the plan and representatives from WSDOT to coordinate on RTP project identification.
- c. Finance: The TAC discussed the requirement to demonstrate fiscal constraint within the RTP. It is likely that the estimated costs of needed transportation improvements in Skagit County will be greater than the revenues forecasted to be available. The project prioritization methodology will address how to determine which projects should receive the limited resources. Kevin Murphy is developing the financial forecasts for the region.

6. Active Community Taskforce Review: Gabe presented the direction given by the TPB to develop more formal structure regarding the Active Community Taskforce (ACT). Gabe then gave an overview of the ACT including its historical and current functions. Gabe then said that the ACT recommendation was to develop a subcommittee of ACT and TAC members to develop the structure of the ACT. The TAC decided that it would be best to have a joint ACT-TAC meeting to begin working on the issue.

7. Bicycle and Pedestrian Counts: Gabe said that SCOG, with the assistance of the ACT, is coordinating bicycle and pedestrian counts which are scheduled to begin at the end of September.

8. Roundtable Discussion: There were no items to discuss.

The next TAC meeting will be at 1:30 PM on October 1<sup>st</sup>, 2015, in SCOG, Room C.

The meeting was adjourned at 3:27 PM.

Attest:



Gabe Philips,  
Skagit Council of Governments

Date

10/1/15