

SKAGIT COUNCIL OF GOVERNMENTS TECHNICAL ADVISORY COMMITTEE MEETING MINUTES

Thursday, May 5th, 2016
SCOG, Room C
Mount Vernon, WA

AGENCIES REPRESENTED

- Anacortes Fred Buckenmeyer
- Concrete Cody Hart
- Mount Vernon Esco Bell, Mike Love
- Port of Anacortes Jenkins Dossen
- Skagit County Dan Berentsen
- Skagit Transit Brad Windler
- WSDOT Elizabeth Sjostrom

STAFF PRESENT

- Kevin Murphy Executive Director
- Mark Hamilton Transportation Planner
- Gabe Philips Transportation Planner

MINUTES

The meeting began at 1:38 PM.

1. SCOG Report: Gabe Philips reported that SCOG has been coordinating with the Washington State Department of Transportation (WSDOT) to designate additional critical freight corridors in Skagit County. Initial considerations were primarily given to corridors that met objective criteria developed by WSDOT, resulting in recommending State Route 20 between Burlington and Sharpes Corner as critical freight routes. It was noted that there are no plans for major improvements on this corridor so SCOG has recommended the Cook Road corridor as a critical freight route that is also in need of future improvements.
2. Approval of the March 3rd, 2016 Technical Advisory Committee Meeting Minutes: Mike Love moved to approve the March 3rd, 2016 Technical Advisory Committee meeting minutes. Cody Hart seconded the motion. The motion carried unanimously.
3. Quarterly Surface Transportation Program/Transportation Alternatives Program Obligation Report: Mr. Philips reviewed the Surface Transportation Program and Transportation Alternatives Program obligations to date for federal fiscal year 2016.

The obligation target for the region is approximately \$1.8 million. Mr. Philips said that over \$851,000 has been obligated during this fiscal year. The Technical Advisory Committee then reviewed the individual projects that are programmed in the Regional Transportation Improvement Program and able to obligate funding this year. It was discovered that some projects will likely not be obligated by the July 31st deadline, resulting in an estimated shortfall of around \$20,000. The Technical Advisory Committee did not recommend issuing an emergency call for projects at this time but if any additional shortfalls are discovered staff should begin an emergency call for projects process.

4. 2017 Unified Planning Work Program: Mr. Philips gave an overview of the major work tasks included in the draft 2017 Unified Planning Work Program. Kevin Murphy described the unfunded work priorities that have

been identified. The Transportation Policy Board will prioritize the unfunded work tasks at their meeting later this month.

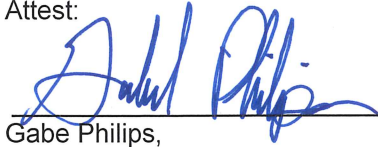
Esco Bell moved to recommend approval of the 2017 Unified Planning Work Program to the Transportation Policy Board. Cody Hart seconded the motion. The motion carried unanimously.

5. Americans with Disabilities Act Transition Plan: Mr. Philips reviewed the summary sheet that SCOG has prepared that illustrates the requirements of Americans with Disabilities Act (ADA) transition plans and identifies other ADA transition plans that SCOG member agencies can model their plans after. Mr. Philips said he will share the document electronically with the Technical Advisory Committee and also post it on the SCOG website.
6. Roundtable Discussion: Technical Advisory Committee members gave updates on their current projects.

The next TAC meeting will be at 1:30 PM on June 2nd, 2016, in SCOG, Room C.

The meeting was adjourned at 2:51 PM.

Attest:



Gabe Philips,
Skagit Council of Governments

Date 6/2/2016