

SKAGIT COUNCIL OF GOVERNMENTS TECHNICAL ADVISORY COMMITTEE MEETING MINUTES

Thursday, February 2nd, 2017
SCOG, Room C
Mount Vernon, WA

AGENCIES REPRESENTED

- Anacortes Eric Shjarback
- Burlington Brian Dempsey
- Concrete Cody Hart
- Mount Vernon Mike Love
- Port of Anacortes Jenkins Dossen
- Sedro-Woolley Mark Freiberger
- Skagit County Forrest Jones
- Skagit Public Utility District George Sidhu
- Washington State Department of Transportation John Shambaugh

STAFF PRESENT

- Kevin Murphy Executive Director
- Gabe Philips Transportation Planner

MINUTES

The meeting began at 1:30 PM.

1. SCOG Report: Kevin Murphy reported that the Transportation Policy Board assigned letter grades to Human Services Transportation projects at their last meeting. Mr. Murphy also said that he gave a presentation to the Washington State House of Representatives Transportation Committee regarding Regional Transportation Planning Organizations.
2. Approval of the January 5th, 2017 Technical Advisory Committee Meeting Minutes: Mike Love moved to approve the January 5th, 2017 Technical Advisory Committee (TAC) meeting minutes. The motion was seconded by Mark Freiberger. The motion carried unanimously.
3. Regional Transportation Improvement Program Amendment: Gabe Philips presented the following Regional Transportation Improvement Program amendment request submitted for consideration:
 - Concrete
 - Main Street Overlay

Mike Love moved to recommend the Regional Transportation Improvement Program amendment for approval to the Transportation Policy Board as presented. The motion was seconded by Brian Dempsey. The motion carried unanimously.

4. Regional Transportation Plan Amendment: Mr. Philips explained that the Transportation Policy Board directed staff to amend the Skagit 2040 Regional Transportation Plan once all of the cities in the region had adopted their comprehensive plans. The main purpose for the amendment would be to align the Skagit 2040 project list with local comprehensive plan project lists. The proposed amendment would add, remove, or edit projects in Skagit 2040 to match what has been included in the adopted comprehensive plans for Skagit County agencies.

Cody Hart moved to recommend that the Skagit 2040 Regional Transportation Plan be amended as presented. The motion was seconded by Mark Freiberger. The motion carried unanimously.

- 5. Surface Transportation Program Criteria: Mr. Philips presented a draft of the proposed project selection criteria. The proposal was based on the criteria used during the last Surface Transportation Program call for projects but staff has proposed a number of updates to enhance the process.

The TAC talked at length about accountability for project features claimed to be included in project applications. They recommended removing the “place making” portion of the criteria because these factors are relatively inconsequential in the success of a project. The TAC then discussed which project features were important enough to include in project prospectuses, recommending that if a proposed project claims to include sidewalks, bike lanes, a separated trail, or an intersection improvement (signal or roundabout), it should be included in the prospectus. Other project features can be included for credit in the project application but will be monitored for their deployment by SCOG at the completion of the project, rather than being included in the prospectus.

Mike Love moved to recommend the Surface Transportation Program Project Selection Criteria as edited at the meeting to the Transportation Policy Board for approval. The motion was seconded by Mark Freiberger. The motion carried unanimously.

- 6. Quarterly Obligation Report: Mr. Philips reported that SCOG has not yet made any regionally-managed federal fund obligations in federal fiscal year 2017. However, over \$2 million in Surface Transportation Program funding is programmed for obligation this year. Each of the project sponsors confirmed that they are on track to obligate the programmed funding by July 30th, 2017.

The next TAC meeting will be at 1:30 PM on March 2nd, 2017 in SCOG, Room C.

The meeting was adjourned at 3:00 PM.

Attest:

Gabe Philips,
Skagit Council of Governments

Date