

REQUEST FOR PROPOSALS QUESTIONS AND RESPONSES

Coordinated Public Transit-Human Services Transportation Plan

February 4, 2022

Questions received by February 1, 2022 Deadline

Questions	Responses
<p>Would SCOG be expecting about the same level of outreach for this CPT-HSTP update as was conducted in 2018, or are more (or fewer) outreach activities desired?</p> <p>Given current pandemic conditions, would virtual meetings using teleconferencing technology be acceptable for most of the meetings (including public outreach and engagement), or does SCOG anticipate that many of the meetings would be in person?</p>	<p>SCOG is expecting a similar level of outreach as was conducted during the 2018 CPT-HSTP update, but due to the ongoing COVID-19 pandemic it is anticipated that it will be difficult or impossible to replicate previous public involvement strategies. SCOG anticipates creating an ad hoc committee to assist with the project, and that they will meet monthly through virtual means.</p> <p>The approach to public engagement, including anticipated meetings, focus groups, surveys, events attended, etc. would be included in the draft public involvement plan which is expected in late April as the first deliverable by the consultant. It is anticipated that implementing the public involvement plan would be a collaborative effort of committee members, and SCOG staff with the consultant taking the lead. Due to the ongoing and unpredictable nature of the COVID-19 pandemic, most if not all outreach and meetings are anticipated to be conducted in a virtual format. SCOG expects proposals to contain innovative and effective strategies for conducting public outreach and engagement that maximize participation and representation while minimizing in-person meetings.</p>
<p>Would SCOG entertain a proposal detailing a reduced scope of services that can be completed within the \$40,000 budget? Alternatively, would SCOG be willing to augment the \$40,000 in existing grant funding for the project with additional funds to complete the scope of services outlined in the RFP?</p>	<p>Section F of the RFP states “This RFP includes the scope of services (Section B) to be performed, which should be used as the general basis for the proposal. Variations or alternative approaches are welcome. Proposals which do not include all requested information listed in Section D may be considered non-responsive.”</p> <p>Section B of the RFP is a general scope of services for the contract to be used as a guideline, but creative proposals that would result in a high-quality CPT-HSTP that meets federal and state guidelines while addressing regional needs are highly encouraged.</p>