

**SKAGIT COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS
MEETING MINUTES**

Wednesday, August 21, 2019
Burlington City Council Chambers
Burlington, Washington

MEMBERS PRESENT

Mayor Laurie Gere, City of Anacortes, Chair; Commissioner Joe Lindquist, Skagit PUD, Vice-Chair; Mayor Jill Boudreau, City of Mount Vernon; Mayor Joan Cromley, Town of Hamilton; Commissioner Ken Dahlstedt, Skagit County; Commissioner Lisa Janicki, Skagit County; Mayor Julia Johnson, City of Sedro-Woolley; Mayor Steve Sexton, City of Burlington; and Commissioner Ron Wesen, Skagit County.

STAFF PRESENT

Kevin Murphy, Executive Director; Katie Bunge, Assistant Planner; Pam Carlson, Finance Manager; and Mark Hamilton, Senior Transportation Planner.

MEMBERS OF PUBLIC PRESENT

Three members of the public were in attendance.

MINUTES

1. Call to Order: Mayor Gere called the meeting to order at 3:15 p.m.
Roll Call: Roll was taken with a quorum present.
2. Public Comment: There were no public comments.
3. Chair's Report: Mayor Gere had nothing to report.
4. Executive Director's Report: Kevin Murphy notified the Board that Skagit County has established a Housing Summit taking place October 15, 2019 from 3-7 p.m. at McIntyre Hall. Registration is now open for the event.
5. Consent Agenda
 - a. Approval of Accounts Payable Vouchers and Payroll Certification
AP voucher batch #128655, #128840, and #128958 in an amount totaling \$14,444.16; and payroll certification for June 2019 in the amount of \$32,306.82.
AP voucher batch #129154 and #129392 in an amount totaling \$13,297.58; and payroll certification for July 2019 in the amount of \$32,043.52.
Mayor Sexton moved approval of the consent agenda items, and Mayor Johnson seconded the motion. The motion carried unanimously.
6. Action Items
 - a. 2020 Proposed Dues: Mr. Murphy reminded the Board that the recommended action this month is to approve the 2020 dues. This recommendation continues the practice of a small increase for member jurisdictions; the increase this year is at 3%. These dues pay for local

match for federal grant funds and functions at SCOG. The dues formula has not changed for a number of years.

Mayor Boudreau moved to approve the dues as presented, and Commissioner Lindquist seconded the motion. The motion carried, with Mayor Sexton opposed.

7. Discussion Items

- a. 2020 Initial Budget: Mr. Murphy presented the 2020 initial budget. Around a \$10,000 change is expected in next year's budget. The majority of this increase would be for salary and benefits.

Mr. Murphy explained that the Board will receive a full draft budget for discussion in October, with an action anticipated in November.

8. Roundtable and Open Topic Discussion: There were no topics to discuss.

9. Next Meeting: The next meeting is Wednesday, September 18, 2019, at 2:00 p.m. in the Skagit PUD Aqua Room.

10. Adjourned: Mayor Gere adjourned the meeting at 3:20 p.m.

Information Items: The Board of Directors were provided with a monthly financial update, Actual vs Budget comparison for January-June 2019 and a Washington Intergovernmental Review Process Uniform Notification Form.

Approved,

Kevin Murphy, Executive Director
Skagit Council of Governments

Dated: _____

Mayor Laurie Gere, City of Anacortes
Board of Directors Chair
Skagit Council of Governments

Dated: _____