

SKAGIT COUNCIL OF GOVERNMENTS  
BOARD OF DIRECTORS  
MEETING MINUTES

Wednesday, July 15, 2020  
GoToMeeting Remote Meeting

**MEMBERS PRESENT**

Commissioner Joe Lindquist, Skagit PUD, Chair; Commissioner Lisa Janicki, Skagit County, Vice-Chair; Mayor Jill Boudreau, City of Mount Vernon; Commissioner Bonnie Bowers, Port of Anacortes; Mayor Laurie Gere, City of Anacortes; Mayor Julia Johnson, City of Sedro-Woolley; Commissioner Steve Omdal, Port of Skagit; Auditor Sandy Perkins, Skagit County; Mayor Steve Sexton, City of Burlington; and Commissioner Ron Wesen, Skagit County.

**STAFF PRESENT**

Kevin Murphy, Executive Director; Katie Bunge, Assistant Planner; Pam Carlson, Finance Manager; and Mark Hamilton, Senior Transportation Planner.

**MINUTES**

1. Call to Order: Commissioner Lindquist called the meeting to order at 2:00 p.m.  
Roll Call: Roll was taken with a quorum present.
2. Chair's Report: Commissioner Lindquist had nothing to report.
3. Executive Director's Report: Mr. Murphy updated the Board that SCOG staff continues to work remotely during Phase 2 of the Governor's "Safe Start" reopening plan. Pam Carlson is the only staff member who regularly visits the office to perform essential duties. Staff has finished developing a Phase 3 operations plan for reopening the office.
4. Written Public Comments: Mark Hamilton explained that while there is no opportunity for public comment during the remote meeting, written comments were accepted between the time when the meeting materials were released, and the day prior to the meeting. No public comments were received.
5. Consent Agenda
  - a. Approval of May 20, 2020 Board of Directors Meeting Minutes
  - b. Approval of Accounts Payable Vouchers and Payroll Certification  
AP voucher batch #133005 and #133061 in an amount totaling \$21,226.14; and payroll certification for May 2020 in the amount of \$33,520.80.  
AP voucher batch #133124, #133275 and #133372 in an amount totaling \$20,149.54; and payroll certification for June 2020 in the amount of \$33,239.40.Mayor Johnson moved to approve both Consent Agenda items as presented, and Mayor Gere seconded the motion. The motion carried unanimously.

6. Discussion Items

- a. 2021 Proposed Dues: Mr. Murphy reminded the Board that each year, SCOG begins a dues discussion in July and establishes dues as a Board action in August. For 2021, staff proposes no dues increase. This year, SCOG would apply the dues formula on existing total dues amounts. Ms. Carlson and Mr. Murphy have started an initial budget for the next year, including these dues assumptions.

Commissioner Janicki asked for clarification on the dues amount of \$140,000, and the \$170,000 indicated in the initial budget. Mr. Murphy clarified that this is not a change in dues, the \$30,000 difference is an initial budget estimate for the Growth Management Act (GMA) work program that SCOG administers, and the difference reflects these costs.

Mr. Murphy noted that federal revenues may appear to increase next year because of unused revenues from the Household Travel Survey project this year. This is due to a delay for this project into 2021.

- 7. Roundtable and Open Topic Discussion: Commissioner Lindquist notified the Board that Skagit PUD should have a new board member selected Friday to fill a vacant position.

Commissioner Janicki informed the Board that she has just joined a Washington State Association of Counties committee tasked with providing input to reform the Growth Management Act (GMA). This work is conducted as a continuation of the Road Map to Washington’s Future work completed by the Ruckelshaus Center last year. The group meets twice monthly. Commissioner Janicki mentioned that she is happy to have a conversation with the mayors about possible changes to GMA.

- 8. Next Meeting: The next meeting is Wednesday, August 19, 2020, at 2:00 p.m. via the GoToMeeting remote meeting platform.

- 9. Adjourned: Commissioner Lindquist adjourned the meeting at 2:15 p.m.

Information Items: The Board of Directors was provided with a monthly financial update and a Washington Intergovernmental Review Process Uniform Notification Form.

Approved,

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Kevin Murphy, Executive Director  
Skagit Council of Governments

Date: \_\_\_\_\_

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Commissioner Joe Lindquist, Skagit PUD  
Board of Directors Chair  
Skagit Council of Governments

Date: \_\_\_\_\_