

## SKAGIT COUNCIL OF GOVERNMENTS BOARD OF DIRECTORS MEETING MINUTES

Wednesday, October 21, 2020  
GoToMeeting Remote Meeting

### MEMBERS PRESENT

Commissioner Joe Lindquist, Skagit PUD, Chair; Commissioner Lisa Janicki, Skagit County, Vice-Chair; Mayor Jill Boudreau, City of Mount Vernon; Mayor Laurie Gere, City of Anacortes; Mayor Ramon Hayes, Town of La Conner; Mayor Julia Johnson, City of Sedro-Woolley; Commissioner Steve Omdal, Port of Skagit; Mayor Steve Sexton, City of Burlington; and Commissioner Ron Wesen, Skagit County.

### STAFF PRESENT

Kevin Murphy, Executive Director; Katie Bunge, Assistant Planner; Pam Carlson, Finance Manager; and Mark Hamilton, Senior Transportation Planner.

### MINUTES

1. Call to Order: Commissioner Lindquist called the meeting to order at 2:12 p.m.  
Roll Call: Roll was taken with a quorum present.
2. Chair's Report: Commissioner Lindquist had nothing to report.
3. Executive Director's Report: Mr. Murphy informed the Board that he is following the work conducted around the Ruckelshaus Center's Road Map to Washington's Future. He said that there may be bills in the process of being drafted which concern regional transportation planning organizations, but nothing has been shared yet. These bills could appear in January 2021.
4. Written Public Comments: Mr. Hamilton explained that while there is no opportunity for verbal public comment during the remote meeting, written comments were accepted between the time when the meeting materials were released, and the day prior to the meeting. No public comments were received.
5. Consent Agenda
  - a. Approval of August 19, 2020 Board of Directors Meeting Minutes
  - b. Approval of September 16, 2020 Board of Directors Meeting Minutes
  - c. Approval of Accounts Payable Vouchers and Payroll Certification  
AP voucher batch #133898 and #134063 in an amount totaling \$25,125.18; and payroll certification for August 2020 in the amount of \$33,618.23.  
AP voucher batch #134409, #134444 and #134455 in an amount totaling \$42,910.48; and payroll certification for September 2020 in the amount of \$33,769.22.

Commissioner Wesen moved approval of the consent agenda items as presented, and Mayor Gere seconded the motion. The motion carried unanimously.

6. Discussion Items

- a. 2021 Proposed Budget: Mr. Murphy reminded the Board that the draft budget is shared with the Board every year in October. Based on discussions in August, proposed 2021 budget expenses are approximately \$905,000 – a reduction from the 2021 budget. The largest expenditure in the budget is salaries and benefits. Professional services include services already agreed to. A cost of living increase is not proposed in the 2021 budget, although step increases are included for eligible staff.

7. Roundtable and Open Topic Discussion: Board of Directors members had nothing to report.

8. Next Meeting: The next meeting is Wednesday, November 18, 2020, at 2:00 p.m. via the GoToMeeting remote meeting platform.

9. Adjourned: Commissioner Lindquist adjourned the meeting at 2:22 p.m.

Information Items: The Board of Directors was provided with a monthly financial update.

Approved,

\_\_\_\_\_  
Date: \_\_\_\_\_  
Kevin Murphy, Executive Director  
Skagit Council of Governments

\_\_\_\_\_  
Date: \_\_\_\_\_  
Commissioner Joe Lindquist, Skagit PUD  
Board of Directors Chair  
Skagit Council of Governments