

**SKAGIT COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS
MEETING MINUTES**

Wednesday, February 17, 2021
GoToMeeting Remote Meeting

MEMBERS PRESENT

Commissioner Lisa Janicki, Skagit County, Chair; Mayor Jill Boudreau, City of Mount Vernon, Vice-Chair; Commissioner Peter Browning, Skagit County; Mayor Laurie Gere, City of Anacortes; Commissioner Ken Goodwin, Port of Anacortes; Mayor Ramon Hayes, Town of La Conner; Mayor Julia Johnson, City of Sedro-Woolley; Mayor Jason Miller, Town of Concrete; Commissioner Steve Omdal, Port of Skagit; Mayor Steve Sexton, City of Burlington; Commissioner Ron Wesen, Skagit County; and Chairman Tom Wooten, Samish Indian Nation.

STAFF PRESENT

Kevin Murphy, Executive Director; Katie Bunge, Associate Planner; Pam Carlson, Finance Manager; and Mark Hamilton, Senior Transportation Planner.

MINUTES

1. Call to Order: Commissioner Janicki called the meeting to order at 2:18 p.m.

Roll Call: Roll was taken with a quorum present.

2. Chair's Report: Commissioner Janicki noted that some Board members had expressed that it would be easier to meet if the Board of Directors meeting time was changed. She expressed that she had talked with Mr. Murphy, and noted that the Board may consider either changing the meeting times, or amend the Board of Directors bylaws in order to change the requirement for a quorum.

Mr. Murphy clarified that the current bylaws allow for changing the Board of Directors bylaws with a two-thirds total majority vote. For changing the meeting times, Mr. Murphy recounted that in the past, the majority of Board members wanted to consolidate regional meetings in one afternoon, including the Skagit Transit Board of Directors meetings.

Mayor Hayes expressed appreciation that the topic of changing the meeting times was brought up, and supported holding the meetings in an inclusive way. Commissioner Janicki noted that she could work with the Vice-Chair and Mayor Hayes to discuss some alternate meeting possibilities and poll the group. Mr. Murphy suggested that the Transportation Policy Board Chair and Executive Director of Skagit Transit be included in this discussion as well.

3. Executive Director's Report: Mr. Murphy notified the Board that many bills related to updating the Growth Management Act have been introduced during the current Washington state legislative session. SCOG staff is monitoring these bills.
4. Written Public Comments: Mr. Hamilton explained that while there is no opportunity for verbal public comment during the remote meeting, written comments were accepted between the time when the meeting materials were released, and the day prior to the meeting. No public comments were received.

5. Consent Agenda

- a. Approval of January 20, 2021 Board of Directors Meeting Minutes
- b. Approval of Accounts Payable Vouchers and Payroll Certification

AP voucher batch #135709, #135967, and #135584 in an amount totaling \$22,700.73; and payroll certification for January 2021 in the amount of \$17,131.05.

Mayor Hayes moved approval of the consent agenda items as presented, and Mayor Gere seconded the motion. The motion carried unanimously.

6. Action Items

- a. Resolution 2021-01 to Approve Cost Allocation Plan: Ms. Carlson reminded the Board that the Cost Allocation Plan is the federally approved method to reimburse indirect and fringe costs. Amounts budgeted for 2021 are adjusted based on recovery of costs in 2020. Indirect rates are updated for the year in the Cost Allocation Plan.

Commissioner Janicki noted her appreciation for the work that had gone into the Cost Allocation Plan, and Mayor Hayes echoed praise for the high quality of staff work.

Mayor Boudreau moved approval of Resolution 2021-01 to Approve 2021 Cost Allocation Plan as presented, and Commissioner Goodwin seconded the motion. The motion carried unanimously.

- 7. Roundtable and Open Topic Discussion: Board of Directors members had nothing to discuss.
- 8. Next Meeting: The next meeting is Wednesday, March 17, 2021, at 2:00 p.m. via the GoToMeeting remote meeting platform.
- 9. Adjourned: Commissioner Janicki adjourned the meeting at 2:37 p.m.

Information Items: The Board of Directors was provided with an Actual vs. Budget comparison for the 2020 calendar year.

Approved,

Kevin Murphy, Executive Director
Skagit Council of Governments

Date: _____

Commissioner Lisa Janicki, Skagit County
Board of Directors Chair
Skagit Council of Governments

Date: _____