

# SKAGIT COUNCIL OF GOVERNMENTS BOARD OF DIRECTORS MEETING

May 21, 2025

Anticipated start time is 9:30 a.m. following the Transportation Policy Board meeting

In Person: [Burlington City Council Chambers](#), 833 South Spruce Street, Burlington, WA 98233

Remote: [GoToMeeting](#)

Dial In: 1 (866) 899-4679

Access Code: 288-823-005

## AGENDA

1. **Call to Order and Roll Call**
2. **Written Public Comments** – *Mark Hamilton*
3. **Verbal Public Comments**
4. **Consent Agenda**
  - a. Approval of [February 19, 2025 Board of Directors Meeting Minutes](#)
  - b. Approval of [April 16, 2025 Board of Directors Special Meeting Minutes](#)
  - c. Approval of [Accounts Payable Vouchers](#) and Payroll Certification  
AP voucher batch #153565, and AP voucher batch #153727 in an amount totaling \$48,387.70; and payroll certification for February 2025 in the amount of \$47,604.73. AP voucher batch #153901, and AP voucher batch #154068 in an amount totaling \$22,357.44; and payroll certification for March 2025 in the amount of \$47,380.42. AP voucher batch #154280, AP voucher batch #153238, and AP voucher batch #154068 in an amount totaling \$122,507.42, and Inter Governmental Transfer IGT-2025Q1-23 in the amount of \$11,992.72; and payroll certification for April 2025 in the amount of \$47,829.04.
5. **Action Items**
  - a. [Resolution 2025-04 to Approve Electronic Funds Transfer Policies and Procedures](#) – *Ron Cubellis*
  - b. [Comprehensive Economic Development Strategy Steering Committee Bylaws](#) – *Kevin Murphy*
  - c. [Resolution 2025-05 Amending 1998 Resolution Designating the Skagit Watershed Council as Lead Entity for WRIAS 3 and 4 Pursuant to RCW 77.85.050](#) – *Commissioner Peter Browning and Will Honea, Skagit County*
6. **Discussion Items**
  - a. [2026 Dues](#) – *Kevin Murphy*
7. **Chair's Report**
8. **Executive Director's Report**
9. **Roundtable and Open Topic Discussion**
10. **Next Meeting:** August 20, 2025, Time TBD, *Burlington City Council Chambers and Remote*
11. **Adjourned**

### Information Items:

[Washington Intergovernmental Review Process Uniform Notification Forms](#)  
[Year to Date Actual vs. Budget – January through March 2025](#)  
[Quarterly Financial Update](#)  
[Annual Report](#)

[Meeting Packet](#)



## BOARD OF DIRECTORS OFFICERS

Mayor Matt Miller..... Chair

Mayor Peter Donovan..... Vice Chair

## BOARD OF DIRECTORS MEMBERSHIP AND VOTES

Anacortes..... 1	Port of Anacortes .....1
Burlington ..... 1	Port of Skagit .....1
Concrete..... 1	Samish Indian Nation.....1
Hamilton..... 1	Sedro-Woolley .....1
La Conner ..... 1	Skagit County .....3
Lyman ..... 1	Skagit Public Utility District.....1
Mount Vernon ..... 1	Swinomish Indian Tribal Community.....1

## QUORUM REQUIREMENT

A quorum consists of a simple majority (9) of the total votes (16).

**Title VI Notice to the Public:** The Skagit Council of Governments fully complies with Title VI of the federal Civil Rights Act of 1964 and related statutes, and does not discriminate on the basis of race, color or national origin. For more information, or to obtain a Title VI Complaint Form, visit SCOG’s website at <http://scog.net/about/nondiscrimination/>.

**Aviso resumido del Título VI al público:** El Consejo de gobiernos de Skagit cumple plenamente con el Título VI de la Ley federal de derechos civiles de 1964 y los estatutos relacionados, y no discrimina por motivos de raza, color u origen nacional. Para mayor información, o para obtener un Formulario de queja del Título VI, visite el sitio web del SCOG en <http://scog.net/about/nondiscrimination/>.

**ADA Notice to the Public:** The Skagit Council of Governments fully complies with Section 504 of the Rehabilitation act of 1973 and the Americans with Disabilities Act of 1990 (ADA) and does not discriminate on the basis of disability. For more information, or to file a grievance contact the ADA Coordinator, Kevin Murphy at 360-416-7871 or [kmurphy@scog.net](mailto:kmurphy@scog.net).

**Aviso de la ADA para el público:** El Consejo de Gobiernos de Skagit cumple plenamente con la Sección 504 de la Ley de Rehabilitación de 1973 y la Ley de Americanos con Discapacidades de 1990 (ADA) y no discrimina por motivos de discapacidad. Para obtener más información, o para presentar una queja, póngase en contacto con el Coordinador de la ADA, Kevin Murphy en 360-416-7871 or [kmurphy@scog.net](mailto:kmurphy@scog.net).