

SKAGIT COUNCIL OF GOVERNMENTS TECHNICAL ADVISORY COMMITTEE MEETING MINUTES

Thursday, August 2, 2018
SCOG Conference Room
Mount Vernon, WA

AGENCIES REPRESENTED

- Anacortes..... Steve Lang
- Concrete..... Cody Hart
- Sedro-Woolley Mark Freiberger
- Skagit County..... Forrest Jones
- Skagit Transit Brad Windler
- Swinomish Indian Tribal Community Keri Cleary
- Washington State Department of Transportation (WSDOT) Elizabeth Sjostrom

STAFF PRESENT

- Kevin Murphy..... Executive Director
- Mark Hamilton Senior Transportation Planner

MINUTES

1. Call to Order: 1:32 PM
2. Approval of July 5, 2018 Technical Advisory Committee (TAC) Meeting Minutes: Mr. Jones moved to approve the July 5, 2018 meeting minutes, and Ms. Sjostrom seconded the motion. The motion carried unanimously.
3. August Regional Transportation Improvement Program Amendments: Mr. Hamilton presented the two Regional Transportation Improvement Program amendments provided by Skagit Transit. Mr. Hart moved to approve the amendments as presented and Mr. Jones seconded the motion. The motion carried unanimously.
4. TAC Bylaws: Mr. Hamilton presented changes proposed for the TAC Bylaws. He explained that these amendments were discussed at the last TAC meeting and the TAC may recommend changes to their bylaws to the Transportation Policy Board (TPB). TPB approval is necessary to make any changes to the TAC Bylaws.

Mr. Hart moved to recommended changes to the TAC Bylaws as presented and Mr. Lang seconded the motion. The motion carried unanimously.
5. List of Regional High Priority Projects: Mr. Murphy presented the draft List of Regional High Priority Projects. Mr. Murphy explained that two Skagit Transit projects were added to the list after the TAC packet was distributed the week prior to the meeting. The TAC discussed how to calculate maintenance and preservation and provide that information to SCOG for the list. Mr. Murphy

asked that TAC members get any projects to SCOG by August 30 to be included in the next meeting packet that goes out to the TAC for the September meeting.

The TAC discussed other potential project additions including a project for State Route 530 near the Sauk-Suiattle Indian Reservation, the Secondary Access project in Concrete and a project on Commercial Avenue in Anacortes. Mr. Murphy said that any project that is on a WSDOT facility would be sent to WSDOT to ensure project concurrence prior to finalizing the list.

6. 2019–2024 Regional Transportation Improvement Program: Mr. Hamilton again asked TAC members to get any proposed projects for the next Regional Transportation Improvement Program (RTIP) to him by August 10. He said he would begin compiling the RTIP after that and plans to have a draft ready to send out to the TAC prior to their September meeting. Mr. Hamilton confirmed that projects receiving federal funding or that are regionally significant need to be programmed in the RTIP before they can obligate project funds. The TAC discussed tribal projects and Mr. Hamilton confirmed that when tribes produce their own tribal TIPS, using funds from the Bureau of Indian Affairs for example, they do not also need to have those projects on the RTIP.
7. Obligation Authority Target: Mr. Hamilton reported that SCOG met the regional target for obligation prior to the August 1 deadline. Mr. Hamilton said that he did not receive an exact figure for how much the region obligated, but has received confirmation that federal funds obligated for projects exceed the \$1.73 million target. Mr. Hamilton said that he expects to get final obligation figures probably late the following week.
8. Roundtable and Open Topic Discussion: TAC members gave updates on their current projects.
9. Next Meeting: September 6, 2018
10. Adjourned: 2:50 PM

Attest:



Mark Hamilton
Skagit Council of Governments

Date 9/11/2018