

SCOG TAC BYLAWS

The Skagit Council of Governments (SCOG) Technical Advisory Committee (TAC) serves as an advisory committee to the SCOG Transportation Policy Board (TPB). Its primary function is to provide technical recommendations regarding TPB action items.

MEETINGS

TAC meetings generally occur on the first Thursday of every month at 1:30 PM. They will generally be in the conference room at the SCOG offices. Meeting dates, times, and locations can be changed to better suit the needs of the TAC.

Meeting agendas and packets will be distributed to TAC members one week prior to TAC meetings via email. SCOG staff will notify the TAC about the potential for any TAC meeting cancellation via email one day prior to when any meeting agenda and packet would have been distributed. TAC members have 24 hours after the potential meeting cancellation notice is sent by SCOG staff to register their objection by phone or email to SCOG staff. If any TAC member objects to meeting cancellation, the meeting will not be cancelled and will commence as planned. The TAC will be notified of any meeting cancellation one week prior to the scheduled meeting.

MEMBERSHIP

The TAC membership shall consist of representatives from SCOG member agencies and TPB member agencies. TAC representatives can be any employee of the TAC member agency or another non-elected representative designated by the member agency. TAC Membership:

Anacortes	Mount Vernon	Skagit PUD
Burlington	Port of Anacortes	Skagit Transit
Concrete	Port of Skagit	Swinomish Tribal
La Conner	Samish Indian Nation	Community
Lyman	Sedro-Woolley	WSDOT
Hamilton	Skagit County	

VOTING

The votes granted to each member agency are displayed below:

- Anacortes 1
- Burlington 1
- Mount Vernon 1
- Ports 1
 - Port of Anacortes
 - Port of Skagit
- Sedro-Woolley 1

- Skagit County 3
- Skagit PUD..... 0
- Skagit Transit..... 1
- Towns 1
 - Concrete
 - Hamilton
 - La Conner
 - Lyman
- Tribes 1
 - Swinomish Tribal Community
 - Samish Indian Nation
- WSDOT..... 1
- **Total**..... **12**

The votes of entity groups (ports, towns, tribes) shall be determined by the majority of the entity group representatives present. Tie votes within the representatives of the entity group will be counted as a null vote.

QUORUM

A quorum of the TAC consists of half of the total votes (5), with Skagit County counting as one seat towards the quorum calculation. When a quorum is present, formal recommendations can be made to the TPB. When a quorum is not present, the issue may still go before the TPB without formal TAC recommendation. In such cases, the TPB will be made aware that the item does not have formal TAC recommendation.

Adopted: July 16, 2014

Amended: August 15, 2018



TPB Chair