

SKAGIT COUNCIL OF GOVERNMENTS TECHNICAL ADVISORY COMMITTEE MEETING MINUTES

Thursday, December 6, 2018
SCOG Conference Room
Mount Vernon, WA

AGENCIES REPRESENTED

- City of Anacortes.....Steve Lange (arrived 1:50 PM)
- City of Mount VernonMike Love
- City of Sedro-Woolley Mark Freiburger
- Town of Concrete Cody Hart (arrived 1:40 PM)
- Samish Indian Nation..... Nora Pederson
- Skagit CountyForrest Jones
- Skagit Transit.....Brad Windler
- Washington State Department of Transportation (WSDOT).....Elizabeth Sjostrom

STAFF PRESENT

- Kevin Murphy Executive Director
- Katie Bunge.....Assistant Planner
- Mark Hamilton..... Senior Transportation Planner

OTHERS PRESENT

- Sauk-Suiattle Indian Tribal Community Joni Soriano, Kevin Lenon, Natalie Misanes
- Non-Motorized Advisory Committee.....Liz McNett Crowl

1. Call to Order: 1:32 PM
2. Approval of October 4, 2018 Technical Advisory Committee (TAC) Meeting Minutes: Mr. Windler moved to approve the October 4, 2018 meeting minutes, and Ms. Sjostrom seconded the motion. The motion carried unanimously.
3. Non-Motorized Advisory Committee (NMAC):
 - a. Progress Report: Ms. McNett Crowl presented progress from the NMAC during the second half of 2018. The 2018 Skagit County Bike Map has been completed, with 40,000 copies of the map printed. Distribution has begun around Skagit County and bordering counties. TAC members are encouraged to share the map with their agencies and partners. Sharpe’s Corner improvements delayed finalizing design and printing of the map, but led to a higher quality product. NMAC members worked to navigate Sharpe’s Corner and develop guidelines for non-motorized travel through the area. Ms. McNett Crowl shared that various digital and print formats for the map are currently available, with more in development, including a version of the map available through Avenza, and bike map information integrated into OpenStreetMap.

- b. Proposed 2019 Work Program: Ms. McNett Crowl shared the proposed 2019 NMAC Work Program with the TAC. Mr. Freiburger moved to adopt the 2019 NMAC Work Program as presented. Mr. Hart seconded the motion. The motion carried unanimously.
 - c. Proposed 2019 Membership: Ms. McNett Crowl presented the proposed 2019 membership list for the Non-Motorized Advisory Committee. Mr. Hamilton reminded the TAC that NMAC membership must be approved by the TAC since the NMAC is an advisory committee to the TAC and NMAC bylaws indicate that TAC approval of membership is necessary. Proposed changes to the membership include appointing Walt Farmer and Keri Cleary as members of the NMAC. Mr. Love moved to approve the 2019 NMAC membership as presented, and Mr. Jones seconded the motion. The motion carried unanimously.
4. 2019 Project Selection: Mr. Hamilton shared that the next round of project selection for Surface Transportation Block Grant Program (STBGP) funding will occur in summer of 2019, with selection by the Transportation Policy Board. The STBGP funding had been formerly known as the Surface Transportation Program (STP) and Transportation Alternatives Program (TAP). The funding for programs has been combined into STBGP and STBGP set-aside funding, where the set-aside funding is intended primarily for non-motorized transportation improvements. SCOG typically selects projects in a staggered timeline with projects for STP funding selected one year and projects for TAP funding selected the following year. There is an option to select STBGP and STBGP set-aside projects concurrently. This would create efficiency for SCOG staff in administering project selection processes.

TAC members discussed the current project selection timeline as well as previous STP project selection processes. Multiple members expressed that they prefer the existing staggered project selection timeline.

- 5. 2019 Project Schedules: Mr. Hamilton shared the most recent STP programming report from the 2019–2024 Regional Transportation Improvement Program (RTIP). Mr. Hamilton indicated that in 2019, more STP funds need to be obligated in order to reach the estimated funding target. Currently, only \$254,041 of funds are programmed to STP projects in 2019. Mr. Lange expressed that the City of Anacortes’s Ship Harbor Boulevard project is anticipated to begin construction in 2020, and funds could be obligated by August 1, 2019.
- 6. Roundtable and Open Topic Discussion: Technical Advisory Committee members gave updates on their current projects.
- 7. Next Meeting: January 3, 2019
- 8. Adjourned: 2:46 PM

Attest:

Mark Hamilton
Skagit Council of Governments

Date _____