



## SKAGIT COUNCIL OF GOVERNMENTS TECHNICAL ADVISORY COMMITTEE MEETING

November 6, 2025 – 1:30 p.m.

[Microsoft Teams](#)

Call In: 1 (323) 553-1010

Phone Conference ID: 471 818 415#

### AGENDA

1. Call to Order and Roll Call
2. [October 2, 2025 Technical Advisory Committee Meeting Minutes](#)
3. Regional Safety Action Plan Presentation – *Jeanne Acutanza, WSP USA, Inc.*
4. Roundtable and Open Topic Discussion
5. Next Meeting: December 4, 2025, 1:30 p.m.
6. Adjourned

Please contact [Mark Hamilton](#) at (360) 416-7876 if there are any other items that need to be brought up for discussion.

[Meeting Packet](#)

## TECHNICAL ADVISORY COMMITTEE MEMBERSHIP AND VOTES

### VOTING MEMBERS

|                                     |   |
|-------------------------------------|---|
| Anacortes.....                      | 1 |
| Burlington .....                    | 1 |
| Mount Vernon .....                  | 1 |
| Sedro-Woolley .....                 | 1 |
| Skagit County .....                 | 3 |
| Skagit Transit.....                 | 1 |
| WSDOT.....                          | 1 |
| Ports .....                         | 1 |
| • Port of Anacortes                 |   |
| • Port of Skagit                    |   |
| Towns.....                          | 1 |
| • Concrete                          |   |
| • Hamilton                          |   |
| • La Conner                         |   |
| • Lyman                             |   |
| Tribes .....                        | 1 |
| • Samish Indian Nation              |   |
| • Swinomish Indian Tribal Community |   |

### NON-VOTING MEMBERS

Skagit PUD

## QUORUM REQUIREMENT

A quorum consists of half the total votes (5), with Skagit County consisting of one seat toward the quorum calculation. Formal recommendations to the Transportation Policy Board can only be made when a quorum is present.

**Title VI Notice to the Public:** The Skagit Council of Governments fully complies with Title VI of the federal Civil Rights Act of 1964 and related statutes, and does not discriminate on the basis of race, color or national origin. For more information, or to obtain a Title VI Complaint Form, visit SCOG's website at <http://scog.net/about/nondiscrimination/>.

**Aviso resumido del Título VI al público:** El Consejo de gobiernos de Skagit cumple plenamente con el Título VI de la Ley federal de derechos civiles de 1964 y los estatutos relacionados, y no discrimina por motivos de raza, color u origen nacional. Para mayor información, o para obtener un Formulario de queja del Título VI, visite el sitio web del SCOG en <http://scog.net/about/nondiscrimination/>.

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**Aviso de la ADA para el público:** El Consejo de Gobiernos de Skagit cumple plenamente con la Sección 504 de la Ley de Rehabilitación de 1973 y la Ley de Americanos con Discapacidades de 1990 (ADA) y no discrimina por motivos de discapacidad. Para obtener más información, o para presentar una queja, póngase en contacto con el Coordinador de la ADA, Kevin Murphy en 360-416-7871 or [kmurphy@scog.net](mailto:kmurphy@scog.net).

## SKAGIT COUNCIL OF GOVERNMENTS TECHNICAL ADVISORY COMMITTEE MEETING MINUTES

October 2, 2025

Microsoft Teams Remote Meeting

### AGENCIES REPRESENTED

- City of Anacortes..... Sidney Neel
- City of Burlington ..... Brian Dempsey
- City of Mount Vernon ..... Frank Reinert
- City of Sedro-Woolley ..... Peter Lane
- Samish Indian Nation..... Nick Dorr
- Skagit County ..... Tom Weller, Given Kutz, Steven Pietig
- Skagit PUD..... Mark Semrau
- Skagit Transit..... Maleah Kuzminsky
- Washington State Department of Transportation (WSDOT)..... John Shambaugh

### STAFF PRESENT

- Skagit Council of Governments ..... Mark Hamilton, Grant Johnson, Sarah Reuther

### OTHERS PRESENT

No one else attended the meeting.

### AGENDA

1. Call to Order: 1:32 p.m.

Roll Call: Roll was taken with a quorum present.

2. September 4, 2025 Technical Advisory Committee Meeting Minutes: Mr. Weller moved to approve the September 4, 2025 Technical Advisory Committee meeting minutes, and Mr. Reinert seconded the motion. The motion carried unanimously.
3. October Regional Transportation Improvement Program Amendments: Mr. Hamilton presented this agenda item. He explained that there were two Regional Transportation Improvement Program (RTIP) amendments for the month and that both were submitted by WSDOT. The amendment for the SR 20 Childs Creek to Skagit River – Fish Passage adds the project to the RTIP, and funding comes from Move Ahead Washington. Total estimated project cost is \$17,869,013. The amendment for the SR 534 I-5 Interchange to SR 9 Vicinity – Paving project adds the project to the RTIP, with both federal funding from the Surface Transportation Block Grant Program and state funding from Move Ahead Washington and Motor Vehicle Account. Total estimated project cost is \$5,049,812.

Mr. Dempsey motioned to recommend approval of the October Regional Transportation Improvement Program Amendments to the Transportation Policy Board as presented. Ms. Neel seconded the motion and it carried unanimously.

4. 2026-2031 Regional Transportation Improvement Program: Mr. Hamilton presented this agenda item. He explained that every October the Transportation Policy Board approves a new RTIP, and that it contains six years' worth of projects. After last month's meeting, the draft was released for review. He then gave an overview of the RTIP amendment submittal process and where to find the schedule on SCOG's website.

Mr. Shambaugh motioned to recommend approval of the 2026-2031 Regional Transportation Improvement Program to the Transportation Policy Board as presented. Mr. Weller seconded the motion and it carried unanimously.

5. 2026 Obligation Authority Plan: Mr. Hamilton presented this agenda item. He stated that this is a document that is kept separate from the RTIP so that it can be amended quickly throughout the calendar year. The only change from the draft that was presented at the previous month's TAC meeting was that a Burlington project was removed, as the project had not yet gone through the local process prior to inclusion on the RTIP. Mr. Hamilton explained that next year's expected obligations are lower than the anticipated target, but with over \$2 million in extensions currently pending which should count towards next year's target, SCOG staff expect the Skagit region to be in a beneficial position to meet the target. He added that the regional obligation authority target is typically not received until early each calendar year, and he expects the target will be received in January 2026. He then gave an overview of the document and obligation procedures.

Mr. Reinert motioned to recommend approval of the 2026 Obligation Authority Plan to the Transportation Policy Board as presented. Mr. Weller seconded the motion and it carried unanimously.

6. 2025 Obligation Authority Plan: Mr. Hamilton presented this agenda item. He discussed all projects included within the 2025 Obligation Authority Plan. Project sponsors gave updates for projects that had not yet received federal authorization. Mr. Hamilton reiterated that the Skagit region exceeded our regional obligation authority target for the federal fiscal year that just closed, positioning the region to receive redistributed obligation authority and additional funds that may be sanctioned from other parts of Washington state.
7. 2025 Federal Highway Functional Classification System Update: Mr. Hamilton presented this agenda item. He stated that this is a process that normally happens every ten years, following adjustment of highway urban areas occurring after each decennial census. SCOG staff were notified in August by WSDOT staff that the process is now underway, and SCOG staff expect to complete the Skagit regional process by the end of October. This update is limited in scope, focused on facilities at the urban-rural interface and routes that have been proposed for many years and not constructed. Mr. Hamilton then gave an overview of how SCOG staff will be conducting the update process and let TAC members know that Mr. Johnson would be reaching out soon to schedule meetings with staff from the four cities and Skagit County.
8. Roundtable and Open Topic Discussion: Technical Advisory Committee members provided project updates for their jurisdictions.

9. Next Meeting: November 6, 2025, 1:30 p.m.

10. Adjourned: 2:47 p.m.

Attest:

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Mark Hamilton, Senior Transportation Planner  
Skagit Council of Governments

Date: \_\_\_\_\_

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