

SKAGIT COUNCIL OF GOVERNMENTS TRANSPORTATION POLICY BOARD MEETING MINUTES

Wednesday, August 17th, 2016
Burlington City Council Chambers
Burlington, Washington

MEMBERS PRESENT

Voting Members: Mayor Laurie Gere, City of Anacortes, Vice-Chair; Mayor Jill Boudreau, City of Mount Vernon; Todd Carlson, Washington State Department of Transportation (WSDOT); Chairman Brian Cladoosby, Swinomish Indian Tribal Community; Mayor Joan Cromley, Town of Hamilton; Councilman Rick DeGloria, City of Burlington; Commissioner Lisa Janicki, Skagit County; Treasurer Katie Jungquist, Skagit County; Mayor Jason Miller, Town of Concrete; Commissioner Steve Omdal, Port of Skagit County; Commissioner John Pope, Port of Anacortes; Mayor Keith Wagoner, City of Sedro-Woolley; Commissioner Ron Wesen, Skagit County.

NON-VOTING MEMBERS PRESENT

Commissioner Jim Cook, Skagit County Public Utility District.

STAFF PRESENT

Kevin Murphy, Executive Director; Gabe Philips, Transportation Planner.

OTHERS PRESENT

Jay Drye, Washington State Department of Transportation

MEMBERS OF PUBLIC PRESENT

There were four individuals in attendance.

MINUTES

1. Call to Order: Mayor Gere called the meeting to order at 1:35 PM.
Roll Call: Roll was taken with a quorum present.
2. Public Comment: There were no public comments.
3. Chair's Report: Mayor Gere had no items to report.
4. Executive Director's Report: Kevin Murphy reported on his involvement with the Washington State Joint Transportation Commission subcommittee for rail crossings. The committee is currently screening consultants for the statewide rail crossing study and expects to complete the study later this year.
5. Consent Agenda
 - a. Approval of the July 20th, 2016 Skagit Council of Governments Transportation Policy Board meeting minutes.
Mayor Boudreau moved to approve the consent agenda. Commissioner Pope seconded the motion. The motion carried unanimously.
6. Action Items
 - a. Approve August Amendment to the 2016-2021 Regional Transportation Improvement Program: Gabe Philips presented the following proposed amendment to the 2016-2021 Regional Transportation Improvement Program:
 - WSDOT-NW
 - I-5/300th Street NW to Anderson Road Cable Barrier Upgrade
 - SR 11/Cook Road Intersection Improvements

- SR 20/Collins Road Vicinity to SR 9 – ADA Compliance
- SR 20/Ferry Street Railroad Crossing Improvements
- SR 20/Fish Creek & Lorenzen Creek Fish Passage
- SR 20/SR 9 South Leg Railroad Crossing Improvements
- SR 20/West State Street Railroad Crossing Improvements
- SR 20 Spur/R Avenue Vicinity – ADA Compliance
- SR 536/Front Street to I-5 – ADA Compliance
- SR 536/Kincaid Street Railroad Crossing Improvements
- SR 536/Montgomery Street Railroad Crossing Improvements

Mayor Boudreau moved to approve the August amendment to the 2016-2021 Regional Transportation Improvement Program as presented. Mayor Cromley seconded the motion. The motion carried unanimously.

- b. Adopt Resolution 2016-04 to Certify Anacortes Comprehensive Plan Transportation Element: Mr. Philips described SCOG's responsibility to certify local comprehensive plan transportation elements for consistency with the Skagit 2040 Regional Transportation Plan and compliance with the Growth Management Act. Mr. Philips gave a brief summary of the Anacortes Comprehensive Plan Transportation Element, noting that an oversight was discovered in the financial estimates: the non-motorized transportation projects identified in the plan were not included in the financial estimates. The Growth Management Act requires local agencies to provide a financial accounting of how identified needs will be funded over the life of the plan. SCOG staff has worked with Anacortes staff to address the issue. Staff recommends that the Transportation Policy Board adopt Resolution 2016-04 to Certify the City of Anacortes Comprehensive Plan Transportation Element, contingent upon the City of Anacortes addressing the funding shortfall for planned transportation improvements.

Mayor Wagoner moved to adopt Resolution 2016-04 to Certify the City of Anacortes Comprehensive Plan Transportation Element. Mayor Boudreau seconded the motion. The motion carried unanimously.

- c. Adopt Resolution 2016-05 to Certify Sedro-Woolley Comprehensive Plan Transportation Element: Mr. Philips gave a brief summary of the Sedro-Woolley Comprehensive Plan Transportation Element. He noted that there are some projects that were included in the city's Comprehensive Plan Transportation Element that were not included in the Skagit 2040 Regional Transportation Plan. This fall SCOG will amend the Skagit 2040 Regional Transportation Plan to correct these inconsistencies. Staff recommends that the Transportation Policy Board adopt Resolution 2016-05 to Certify the City of Sedro-Woolley Comprehensive Plan Transportation Element.

Mayor Boudreau moved to adopt Resolution 2016-05 to Certify the City of Sedro-Woolley Comprehensive Plan Transportation Element. The motion was seconded by Chairman Cladoosby. The motion carried unanimously.

- d. Adopt Resolution 2016-06 to Certify Skagit County Comprehensive Plan Transportation Element: Mr. Philips gave a brief summary of the Skagit County Comprehensive Plan Transportation Element. He noted that there are some projects that were included in the county's Comprehensive Plan Transportation Element that are inconsistent with the Skagit 2040 Regional Transportation Plan. These inconsistencies will be addressed when SCOG updates the Skagit 2040 Regional Transportation Plan later this fall. Staff recommends that the Transportation Policy Board adopt Resolution 2016-06 to Certify the Skagit County Comprehensive Plan Transportation Element.

Mayor Wagoner moved to adopt Resolution 2016-06 to Certify the Skagit County Comprehensive Plan Transportation Element. The motion was seconded by Councilman Rick DeGloria. The motion carried unanimously.

7. Transportation Policy Board Roundtable Discussion: Mayor Boudreau reported that the City of Mount Vernon has been given approval to transfer unutilized federal funding awarded to the Roosevelt Avenue Extension project in 1996 to other projects that address more current needs for the City. Todd Carlson gave status updates on WSDOT projects under construction in the region.
8. Next Meeting: The next Transportation Policy Board meeting will be September 21st, 2016 at the Concrete Fire and Life Safety Building at 1:30 PM.

9. Adjourned: The meeting adjourned at 2:01 PM.

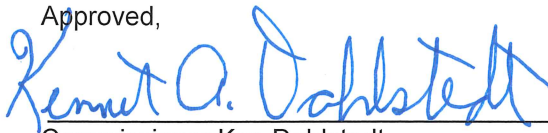
Information Items: The Transportation Policy Board was provided with a financial update, the draft August 4th, 2016 Technical Advisory Committee meeting minutes, the draft August 8th, 2016 Skagit Special Needs Transportation Committee meeting minutes, and the 2016 Unified Planning Work Program Annual Report.



Kevin Murphy, Executive Director
Skagit Council of Governments

Date 9-21-2016

Approved,



Commissioner Ken Dahlstedt
Transportation Policy Board Chair
Skagit Council of Governments

Date 9-21-2016