

SKAGIT COUNCIL OF GOVERNMENTS TRANSPORTATION POLICY BOARD MEETING MINUTES

Wednesday, July 18, 2018
Burlington City Council Chambers
Burlington, Washington

MEMBERS PRESENT

Commissioner Ron Wesen, Skagit County, Chair; Mayor Jill Boudreau, City of Mount Vernon, Vice-Chair; Mayor Joan Cromley, Town of Hamilton; Commissioner Ken Dahlstedt, Skagit County; Jay Drye, Washington State Department of Transportation (WSDOT); Mayor Laurie Gere, City of Anacortes; Commissioner Lisa Janicki, Skagit County; Mayor Julia Johnson, City of Sedro-Woolley; Mayor Jason Miller, Town of Concrete; Commissioner Steven Omdal, Port of Skagit; and Mayor Steve Sexton, City of Burlington.

STAFF PRESENT

Kevin Murphy, Executive Director; Pam Carlson, Finance Manager; and Mark Hamilton, Senior Transportation Planner.

MEMBERS OF PUBLIC PRESENT

One member of the public attended the meeting.

MINUTES

1. Call to Order: Commissioner Wesen called the meeting to order at 1:46 PM.
Roll Call: Roll was taken with a quorum present.
2. Public Comment: There were no public comments.
3. Chair's Report: Commissioner Wesen reported that he had attended the Washington State Association of Counties Convention and heard from several other counties that they are facing similar transportation challenges as Skagit County.
4. Executive Director's Report: Kevin Murphy reported, that he had recently attended a Guemes Ferry replacement meeting and would be participating in a road-rail advisory committee meeting in the near future. Mr. Murphy also mentioned that the draft List of Regional High Priority Projects would be coming to the Transportation Policy Board (Board) at their August meeting, with a final draft for consideration in September.
5. Consent Agenda
 - a. Approve June 20, 2018 Transportation Policy Board Meeting Minutes
Mayor Boudreau moved approval of the June meeting minutes and Commissioner Dahlstedt seconded the motion. The motion carried unanimously.
6. Discussion Items
 - a. Public Involvement Plan for Coordinated Public Transit-Human Services Transportation Planning Process: Mark Hamilton presented the Public Involvement Plan (PIP) prepared by KFH Group, a consultant under contract with SCOG to assist with this planning process.

Mayor Boudreau moved approval of the PIP as presented. Mayor Gere seconded the motion. The motion was then withdrawn as this item was identified as a Discussion Item on the agenda and not an Action Item.

Mayor Johnson moved to make this agenda item an Action Item. Commissioner Dahlstedt seconded the motion. The motion carried unanimously.

Mayor Boudreau again moved approval of the PIP as presented and Commissioner Dahlstedt seconded the motion. The motion carried unanimously.

- b. Obligation Authority Update: Mr. Hamilton said that SCOG, as a region, has a target of \$1.73 million in federal Surface Transportation Block Grant Program funds to obligate by August 1, 2018. The region missed the target last year, which puts the region at risk of losing funds if the target is again missed this year. Mr. Hamilton explained that the state policy on obligation authority allows the region to obligate up to two years of obligation authority (\$3.46 million). Any amount obligated over the one year target would amount to less funding available to obligate next year.

Mr. Hamilton gave an update on the projects expected to obligate before August 1 and a summary of the actions the Board has taken over the past few months to ensure the target is hit. Based on the latest available information, it appears that the region will meet the target and will not be sanctioned. Mr. Hamilton said he would provide a final update at the August Board meeting.

- 7. Roundtable and Open Topic Discussion: Jay Drye gave project updates for WSDOT projects from around the region including the Sharpe's Corner and Francis Road roundabouts. Commissioner Wesen asked Mr. Drye about the impact of the Culvert Case on future transportation funding and Mr. Drye responded that the Washington state legislature will soon need to make funding decisions to address the results of the case.
- 8. Next Meeting: Wednesday, August 15, 2018, 1:30 PM, Burlington City Council Chambers
- 9. Adjourned: 2:08 PM

Information Items: The Transportation Policy Board was provided with a monthly financial update, letters of support for two Skagit Transit grant applications, a letter of support for the Guemes Ferry Replacement Project and draft minutes from the July 5, 2018 Technical Advisory Committee meeting.

Approved,

Kevin Murphy, Executive Director
Skagit Council of Governments

Date _____

Commissioner Ron Wesen, Skagit County
Transportation Policy Board Chair
Skagit Council of Governments

Date _____