

SKAGIT COUNCIL OF GOVERNMENTS TRANSPORTATION POLICY BOARD MEETING

August 17, 2022 – 1:30 p.m.

In Person: [Burlington City Council Chambers](#), 833 South Spruce Street, Burlington, WA 98233

Remote: [GoToMeeting](#)

Dial In: 1 (877) 309 2073

Access Code: 766-267-461

AGENDA

1. Call to Order and Roll Call
2. Written Public Comments – *Grant Johnson*
3. Consent Agenda
 - a. Approval of [July 20, 2022 Transportation Policy Board Meeting Minutes](#)
4. Action Items
 - a. [August Regional Transportation Improvement Program Amendments](#) – *Grant Johnson*
5. Discussion Items
 - a. [Surface Transportation Block Grant Funding for SCOG Administration](#) – *Kevin Murphy*
6. Chair’s Report
7. Executive Director’s Report
8. Roundtable and Open Topic Discussion
9. Next Meeting: September 21, 2022, 1:30 p.m., *Burlington City Council Chambers and GoToMeeting*
10. Adjourned

Information:

[August 4, 2022 Technical Advisory Committee Meeting Minutes](#)

[SR 20 Fish Passage & Wildlife Habitat Connectivity Integration Study Draft Report](#)

[2022 Obligation Authority Plan](#)

[Monthly Financial Update](#)

[Meeting Packet](#)

Title VI Notice to the Public: The Skagit Council of Governments fully complies with Title VI of the federal Civil Rights Act of 1964 and related statutes, and does not discriminate on the basis of race, color or national origin. For more information, or to obtain a Title VI Complaint Form, visit SCOG’s website at <http://scog.net/about/nondiscrimination/>.

Aviso resumido del Título VI al público: El Consejo de gobiernos de Skagit cumple plenamente con el Título VI de la Ley federal de derechos civiles de 1964 y los estatutos relacionados, y no discrimina por motivos de raza, color u origen nacional. Para mayor información, o para obtener un Formulario de queja del Título VI, visite el sitio web del SCOG en <http://scog.net/about/nondiscrimination/>.



TRANSPORTATION POLICY BOARD OFFICERS

Commissioner Peter Browning Chair

Chairman Tom Wooten Vice-Chair

TRANSPORTATION POLICY BOARD MEMBERSHIP AND VOTES

Anacortes.....	1
Burlington	1
Mount Vernon	1
Sedro-Woolley	1
Skagit County	3
WSDOT.....	1
Ports	1
• Port of Anacortes	
• Port of Skagit	
Towns.....	1
• Concrete	
• Hamilton	
• La Conner	
• Lyman	
Tribes	1
• Swinomish Indian Tribal Community	
• Samish Indian Nation	

- NON-VOTING MEMBERS**
- Major Employer Representative
 - Skagit PUD
 - State Representatives
 - State Senators

QUORUM REQUIREMENT

A quorum consists of a simple majority (6) of the total votes (11), provided there is at least one Skagit County representative present.

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Aviso resumido del Título VI al público: El Consejo de gobiernos de Skagit cumple plenamente con el Título VI de la Ley federal de derechos civiles de 1964 y los estatutos relacionados, y no discrimina por motivos de raza, color u origen nacional. Para mayor información, o para obtener un Formulario de queja del Título VI, visite el sitio web del SCOG en <http://scog.net/about/nondiscrimination/>.

SKAGIT COUNCIL OF GOVERNMENTS TRANSPORTATION POLICY BOARD MEETING MINUTES

July 20, 2022

Burlington City Council Chambers and GoToMeeting

MEMBERS PRESENT

Chairman Tom Wooten, Samish Indian Nation, Vice-Chair; Mayor Jill Boudreau, City of Mount Vernon; Treasurer Jackie Brunson, Skagit County; Todd Carlson, Washington State Department of Transportation (WSDOT); Commissioner Mahlon Hull, Port of Skagit; Commissioner Lisa Janicki, Skagit County; Mayor Matt Miller, City of Anacortes; Commissioner Germaine Kornegay, Skagit PUD; Commissioner Jon Ronngren, Port of Anacortes; Mayor Steve Sexton, City of Burlington; Assessor Dave Thomas, Skagit County;

STAFF PRESENT

Kevin Murphy, Executive Director; Debbie Carter, Executive Assistant and Clerk of the Board; Mark Hamilton, Senior Transportation Planner and Grant Johnson, Associate Planner

OTHERS PRESENT

Katie Bunge, Washington State Department of Transportation

MINUTES

1. Call to Order: Chairman Wooten called the meeting to order at 1:32 p.m.

Roll Call: Roll was taken with a quorum present.

2. Written Public Comments: Mr. Hamilton stated that a public comment period for the meeting was held from July 13-19, and that no comments were received during that timeframe.

3. Consent Agenda

- a. Approval of June 15, 2022 Transportation Policy Board Meeting Minutes

Commissioner Janicki moved to approve meeting minutes, and Commissioner Hull seconded the motion. The motion carried unanimously.

4. Action Items

- a. Resolution 2022-05 to Amend Skagit 2045 Regional Transportation Plan: Mr. Hamilton presented Resolution 2022-05 to Amend Skagit 2045 Regional Transportation Plan. He explained that the Plan meets federal state requirements for a regional transportation Plan, and that SCOG last updated the plan in March 2021 and has not amended it since then.

Since the plan's adoption, staff from the City of Mount Vernon and Swinomish Indian Tribal Community had proposed projects for addition to the Plan. Both projects are Regionally Significant per the criteria within the Plan, so are eligible for inclusion. Proposed projects for addition are the Mount Vernon Library Commons: Regional Transportation Elements and the Swinomish Indian Tribal Community: SR20 Safe Access Improvements project.

Mayor Matt Miller moved to approve Resolution 2022-05 to Amend Skagit 2045 Regional Transportation Plan as presented, and Todd Carlson of WSDOT seconded the motion. The motion carried unanimously.

- b. July Regional Transportation Improvement Program Amendments: Mr. Hamilton presented the July Regional Transportation Improvement Program Amendments. He stated that SCOG staff and the Technical Advisory Committee recommend approval of the following 2022-2027 RTIP Amendments: City of Mount Vernon, Library Commons Project: Regional Transportation Supporting Elements. City of Mount Vernon, Minor Intersection Enhancements and WSDOT SR 536 / Skagit River Bridge painting. He explained that detailed data sheets are included in meeting packet.

Mayor Boudreau moved to approve July Regional Transportation Improvement Program Amendments as presented, Mayor Sexton seconded the motion. The motion carried unanimously.

- c. Freight Mobility Strategic Investment Board Regional List of Projects: Mr. Hamilton presented the Freight Mobility Strategic Investment Board List of Projects. He explained that the proposed list of projects would be submitted to the Freight Mobility Strategic Investment Board (FMSIB) along with the process SCOG went through to develop the list, and that SCOG staff and the Technical Advisory Committee recommend approval of the proposed project list. He stated that on April 20, 2022 the FMSIB requested projects from metropolitan planning organizations and regional transportation planning organizations across Washington State, including SCOG. The deadline for SCOG to submit projects to FMSIB is August 15, 2022, and that a detailed report and summary of the process including project types are included in the meeting packet.

Chairman Wooten asked a question regarding the potential for periodic updates of the list as projects are funded. Mr. Hamilton stated this is a one-time request and will not come back to the Policy Board for further action.

Commissioner Ronngren moved to approve Freight Mobility Strategic Investment Board Regional List of Projects as presented. Commissioner Janicki seconded the motion. The motion carried unanimously.

- d. ADA Self Evaluation and Program Access Plan: Mr. Johnson presented the ADA Self Evaluation and Program Access Plan. He stated that SCOG staff and the Skagit Special Needs Transportation Committee recommend approval of the plan as presented. He explained that as a federally designated Metropolitan Planning Organization (MPO) and state designated Regional Transportation Planning Organization (RTPO), the Skagit Council of Governments (SCOG) is subject to the requirements of Title II of the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973 (Section 504). An updated Self-Evaluation & Program Access Plan has been identified in the Unified Planning Work Program for State Fiscal

Year 2022. This Self-Evaluation & Program Access Plan reviews nondiscrimination requirements under Section 504 and Title II and proposes strategies and specific actions to both bring SCOG into full compliance with all applicable rules and regulations and to provide a planning framework to ensure future compliance.

Mayor Boudreau moved to approve the ADA Self-Evaluation and Program Access Plan as presented, Commissioner Hull seconded the motion. The motion carried unanimously.

- e. Ad Hoc Special Needs Transportation Committee Revision: Mr. Johnson presented the Ad Hoc Special Needs Transportation Committee Revision. He explained that SCOG staff recommend the addition of the Skagit County Health Department to the 2022 ad hoc Special Needs Transportation Committee membership to assist with preparation of the coordinated public transit-human services transportation plan and regional prioritization of human services and transportation projects. He stated that after approval of the committee membership by the Transportation Policy Board, staff had been made aware that the Skagit County Health Department had created a full-time Veterans Service Officer position, and that adding the Skagit County Health Department to the committee would help significantly with veterans' outreach. He explained that the recommended committee member organizations are included in the meeting material packet.

Commissioner Janicki moved to approve the Ad Hoc Special Needs Transportation Committee Revision as presented, Mayor Matt Miller seconded the motion. The motion carried unanimously.

5. Discussion Items

- a. SR 20 Fish Passage & Wildlife Habitat Connectivity Integration Study Draft Report – Katie Bunge & Todd Carlson presented the SR 20 Fish Passage & Wildlife Habitat Connectivity Integration Study Draft Report. Ms. Bunge gave an overview of the draft report and explained that the habitat connectivity investment priorities model includes high, medium, low and no investment priorities. Part of the study goal included defining the delivery schedule for programmed fish passage projects on SR 20 and determine which projects if any could support wildlife connectivity options, and that next steps would include seeking feedback on the report and findings from stakeholders, continuing elk population management discussions with WDFW and Tribal co-managers and assessing interest in and needs for future habitat connectivity planning. TPB members encouraged WSDOT to disseminate the information from the report broadly and engage potential stakeholders. Commissioner Janicki offered WSDOT the opportunity to present to the Board of Skagit County Commissioners in order to have the information more widely available.
6. Chair's Report: Chairman Wooten shared that the Tommy Thompson Trail trestle may receive the engineering funding that was requested.
 7. Roundtable and Open Topic Discussion:
 8. Next Meeting: The next meeting is August 17, 2022, at 1:30 p.m., at the Burlington City Council Chambers and GoToMeeting.
 9. Adjourned: Chairman Wooten adjourned the meeting at 2:34 p.m.

Information Items: The Board was provided with the July 7, 2022 Technical Advisory Committee Meeting Minutes; Public Participation Plan Annual Review, 2021 Skagit Travel Survey: Final Report, 2021 Skagit Travel Survey: Passive Data Overview and Monthly Financial Update.

Approved,

Kevin Murphy, Executive Director
Skagit Council of Governments

Date: _____

Commissioner Peter Browning, Skagit County
Transportation Policy Board Chair
Skagit Council of Governments

Date: _____

DRAFT