

SKAGIT COUNCIL OF GOVERNMENTS TECHNICAL ADVISORY COMMITTEE MEETING MINUTES

October 5, 2023

Microsoft Teams Remote Meeting

AGENCIES REPRESENTED

- City of Anacortes..... Steve Lange
- City of Burlington Brian Dempsey
- City of Sedro-Woolley Mark Freiberger
- Samish Indian Nation..... Nick Dorr
- Skagit County Tom Weller
- Skagit PUD..... Mark Semrau
- Skagit Transit..... Brad Windler
- Washington State Department of Transportation Ryan Clemens, John Shambaugh

STAFF PRESENT

- Skagit Council of Governments..... Kevin Murphy, Mark Hamilton, Grant Johnson

OTHERS PRESENT

No one else attended the meeting.

AGENDA

1. Call to Order: 1:33 p.m.

Roll Call: Roll was taken with a quorum present.

2. September 7, 2023 Technical Advisory Committee Meeting Minutes: Mr. Lange moved to approve the September 7, 2023 Technical Advisory Committee (TAC) meeting minutes, and Mr. Shambaugh seconded the motion. The motion carried unanimously.
3. October Regional Transportation Improvement Program Amendments: Mr. Hamilton presented this agenda item. He stated that these are the final Regional Transportation Improvement Program (RTIP) amendments for the year, with one amendment from Anacortes and one amendment from Skagit County. The Anacortes amendment is to add the Q Avenue Pedestrian Crossings project to the RTIP, as it was selected for funding by the Transportation Policy Board at their July meeting. The total estimated project cost is \$511,000 and the project is fully funded. The Skagit County amendment adds \$1.75 million in federal funds to the Francis Road Section 1 project, which is already in the RTIP, and adds state funds to the project along with an updated total estimated project cost.

Mr. Dempsey motioned to recommend approval of the October Regional Transportation Improvement Program Amendments to the Transportation Policy Board, as presented. Mr. Freiberger seconded the motion and it carried unanimously.

4. 2024–2029 Regional Transportation Improvement Program: Mr. Hamilton presented this agenda item. He stated that there have been no changes to the document since September when it was presented to the TAC as a discussion item at the September TAC meeting and later sent around to the committee. He explained that the 2024–2029 RTIP is expected to go into effect in January 2024, and that adoption by the Transportation Policy Board is anticipated this October. WSDOT Local Programs review of projects has taken longer than normal, and they have recently submitted comments on several projects to SCOG, which will require some changes to projects in the draft 2024–2029 RTIP. SCOG staff will be reaching out to project sponsors shortly with these WSDOT review comments.

Mr. Shambaugh motioned to recommend approval of the 2024–2029 Regional Transportation Improvement Program to the Transportation Policy Board, as presented. Mr. Lange seconded the motion and it carried unanimously.

5. 2024 Obligation Authority Plan: Mr. Hamilton presented this agenda item. He explained that this was a discussion item at last month’s TAC meeting, and that this is a document kept separate from the RTIP so that it can be quickly amended throughout the year as needed. He stated that there had been no changes made to the document since the September TAC meeting and reminded committee members that obligation authority procedures are contained within the RTIP and not the 2024 Obligation Authority Plan.

Mr. Freiberger motioned to recommend approval of the 2024 Obligation Authority Plan to the Transportation Policy Board, as presented. Mr. Weller seconded the motion and it carried unanimously.

6. 2023 Obligation Authority Plan: Mr. Hamilton presented this agenda item. He stated that there had been no changes to the document since the previous month, and that as of today SCOG had not yet received the most recent obligation reports from WSDOT through the end of the federal fiscal year that just ended. He stated that the Skagit region was not expected to deliver its obligation authority target for the year, and that expectation was communicated to WSDOT earlier this year, but Washington state likely surpassed the statewide target by the end of the federal fiscal year.

TAC members provided obligation updates for projects in the 2023 Obligation Authority Plan that have not yet obligated federal funding.

7. 2024 Skagit Regional Transportation Priorities: Mr. Johnson presented this agenda item. He stated that this is an annual list of projects created as an information item for the Washington state legislature to provide visibility for regional priority projects. SCOG staff have been reaching out to project sponsors and are updating the list based on member jurisdiction’s input. He explained that this item will be coming back to the TAC at their December 7, 2023 meeting, and it is anticipated that the Transportation Policy Board should take action on the list at their December 20, 2023 meeting.
8. Roundtable and Open Topic Discussion: Technical Advisory Committee members provided project updates for their jurisdictions.
9. Next Meeting: November 2, 2023, 1:30 p.m.

10. Adjourned: 2:12 p.m.

Attest:

Mark Hamilton, Senior Transportation Planner
Skagit Council of Governments

Date: _____

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