



SKAGIT COUNCIL OF GOVERNMENTS TRANSPORTATION POLICY BOARD MEETING

August 20, 2025 – 9:00 a.m.

In Person: [Burlington City Council Chambers](#), 833 South Spruce Street, Burlington, WA 98233

Remote: [GoToMeeting](#)

Dial In: 1 (877) 309-2073

Access Code: 111-728-949

AGENDA

1. Call to Order and Roll Call
2. Written Public Comments – *Grant Johnson*
3. Verbal Public Comments
4. Consent Agenda
 - a. Approval of [June 18, 2025 Transportation Policy Board Meeting Minutes](#)
5. Action Items
 - a. [August Regional Transportation Improvement Program Amendments](#) – *Grant Johnson*
6. Chair's Report
7. Executive Director's Report
8. Roundtable and Open Topic Discussion
9. Next Meeting: September 17, 2025, 9:00 a.m., *[Burlington City Council Chambers and Remote](#)*
10. Adjourned

Information Items:

[August 7, 2025 Technical Advisory Committee Meeting Minutes](#)
[Public Participation Plan Annual Review](#)
[Skagit Transit Letters of Support](#)
[2025 Obligation Authority Plan](#)
[Monthly Financial Update](#)

[Meeting Packet](#)

TRANSPORTATION POLICY BOARD OFFICERS

Mayor Peter Donovan Chair

Commissioner Peter Browning.....Vice Chair

TRANSPORTATION POLICY BOARD MEMBERSHIP AND VOTES

Anacortes.....	1
Burlington	1
Mount Vernon	1
Sedro-Woolley	1
Skagit County	3
WSDOT	1
Ports	1
• Port of Anacortes	
• Port of Skagit	
Towns.....	1
• Concrete	
• Hamilton	
• La Conner	
• Lyman	
Tribes	1
• Swinomish Indian Tribal Community	
• Samish Indian Nation	

NON-VOTING MEMBERS

Major Employer Representative
Skagit PUD
State Representatives
State Senators

QUORUM REQUIREMENT

A quorum consists of a simple majority (6) of the total votes (11), provided there is at least one Skagit County representative present.

Title VI Notice to the Public: The Skagit Council of Governments fully complies with Title VI of the federal Civil Rights Act of 1964 and related statutes, and does not discriminate on the basis of race, color or national origin. For more information, or to obtain a Title VI Complaint Form, visit SCOG's website at <http://scog.net/about/nondiscrimination/>.

Aviso resumido del Título VI al público: El Consejo de gobiernos de Skagit cumple plenamente con el Título VI de la Ley federal de derechos civiles de 1964 y los estatutos relacionados, y no discrimina por motivos de raza, color u origen nacional. Para mayor información, o para obtener un Formulario de queja del Título VI, visite el sitio web del SCOG en <http://scog.net/about/nondiscrimination/>.

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Aviso de la ADA para el público: El Consejo de Gobiernos de Skagit cumple plenamente con la Sección 504 de la Ley de Rehabilitación de 1973 y la Ley de Americanos con Discapacidades de 1990 (ADA) y no discrimina por motivos de discapacidad. Para obtener más información, o para presentar una queja, póngase en contacto con el Coordinador de la ADA, Kevin Murphy en 360-416-7871 or kmurphy@scog.net.

SKAGIT COUNCIL OF GOVERNMENTS TRANSPORTATION POLICY BOARD MEETING MINUTES

June 18, 2025

Burlington City Council Chambers and Remote

MEMBERS PRESENT

Mayor Peter Donovan, City of Mount Vernon, Chair; Commissioner Peter Browning, Skagit County, Vice Chair; Mayor Bill Aslett, City of Burlington; Commissioner Corrin Hamburg, Skagit PUD; Mayor Marna Hanneman, Town of La Conner; Commissioner Lisa Janicki, Skagit County; Mayor Julia Johnson, City of Sedro-Woolley; Commissioner Mankamyer, Port of Skagit; Mayor Matt Miller, City of Anacortes; Justin Resnick, Washington State Department of Transportation; Commissioner Ron Wesen, Skagit County; and Chairman Tom Wooten, Samish Indian Nation.

STAFF PRESENT

Kevin Murphy, Executive Director; Debbie Carter, Executive Assistant and Clerk of the Board; Mark Hamilton, Senior Transportation Planner; Sarah Ruether, Associate Planner; and Anika Nelson, Intern.

OTHERS PRESENT

Four members of the public attended the meeting.

AGENDA

1. Call to Order: Mayor Donovan called the meeting to order at 9:00 a.m.

Roll Call: Roll was taken with a quorum present.

2. Written Public Comments: Mr. Hamilton stated that a public comment period for the meeting was held from June 11-17, and no comments were received.
3. Verbal Public Comments: No verbal public comments were provided at the meeting.
4. Consent Agenda
 - a. Approval of May 21, 2025 Transportation Policy Board Meeting Minutes: Commissioner Janicki moved to approve the May 21, 2025 Transportation Policy Board Meeting Minutes. Mayor Johnson seconded the motion and it carried unanimously.

5. Action Items

- a. June Regional Transportation Improvement Program Amendments: Mr. Hamilton presented this action item. SCOG staff and Technical Advisory Committee (TAC) recommend approval of the following Regional Transportation Improvement Program (RTIP) amendments: Skagit Transit's Maintenance Operations and Administration Facility Project Phases 2 & 3. This amendment revises a project already programmed in the RTIP, but as full funding has been

secured for phases 2 and 3, they are now combined under one programming record with all applicable federal, state and local funding sources included. Total estimated project cost is \$45,185,412. One administrative modification was presented: 12th Street and K Avenue Intersection Improvements. This administrative modification adds additional detail to the project description to indicate potential for a one-lane roundabout or signal at the intersection. The administrative modification did not require Transportation Policy Board approval, but was presented by Mr. Hamilton for informational purposes.

Mayor Johnson moved to approve the June Regional Transportation Improvement Program Amendments as presented. Mayor Miller seconded the motion and it carried unanimously.

- b. Regional Project Selection and Prioritized Contingency List: Mr. Hamilton presented this action item. Mr. Hamilton provided a summary of the process going back to December 2024 and reminded the Transportation Policy Board that federal funding is available for project selection through the federal Surface Transportation Block Grant Program, Transportation Alternatives Set-Aside and Carbon Reduction Program. The TAC and SCOG staff recommended approval of the proposed Regional Project Selection and Prioritized Contingency List. The TPB released the Regional Project Selection and Prioritized Contingency List for public comment during the May 21, 2025 meeting, and the public comment period was held from May 23–June 6. No public comments were received.

Commissioner Browning moved to approve the Regional Project Selection and Prioritized Contingency List, and Mayor Aslett seconded the motion. The motion carried unanimously.

The regional project selection is in the following table.

Applicant	Project	Phase ¹	Funding Type ²	Selection Amount
Sedro-Woolley	John Liner Road Arterial Improvements	PE	STBG	\$173,598
Sedro-Woolley	John Liner Road Arterial Improvements	CN	STBG	\$1,036,047
Skagit County	Josh Wilson Road Phase 2	PE	STBG	\$478,398
Skagit County	Josh Wilson Road Phase 2	RW	STBG	\$129,750
Mount Vernon	Kulshan Trail Safety Lighting - 2	PE	TA	\$131,687
Mount Vernon	Kulshan Trail Safety Lighting - 2	CN	TA	\$400,000
Skagit Transit	Skagit Station Fire Alarm System Replacement	PL/Other	CR	\$33,211

¹ “PL” is planning, “PE” is preliminary engineering, “RW” is right of way and “CN” is construction.

² “STBG” is federal Surface Transportation Block Grant Program, “TA” is federal Transportation Alternatives Set-Aside and “CR” is federal Carbon Reduction Program.

Applicant	Project	Phase ¹	Funding Type ²	Selection Amount
Skagit Transit	Skagit Station Parking Lot Asphalt Maintenance	CN	CR	\$50,268
Mount Vernon	Kulshan Trail Safety Lighting - 4	PE	CR	\$120,800
Mount Vernon	Kulshan Trail Safety Lighting - 4	CN	CR	\$770,000
Burlington	SR20 Intersection Control Evaluation - Planning Study	PL/Other	STBG	\$259,500
Sedro-Woolley	SR20-Cascade Trail West Extension Phase 2B Hospital Drive to Holtcamp Road	CN	STBG	\$280,692
Skagit Transit	Sedro-Woolley Park & Ride Operator Breakroom & Ride Shelter Design	PE	STBG	\$91,169
Anacortes	32nd Street at Storvik Park Pedestrian Crossing	CN	CR	\$131,687

STBG Subtotal \$2,449,154
 TA Subtotal \$531,687
 CR Subtotal \$1,105,966
Grand Total \$4,086,807

The prioritized contingency list is in the following table.

Rank	Applicant	Project	Phase ¹	Funding Request
1	Skagit County	Francis Road Section 1	RW	\$144,888
1	Skagit County	Francis Road Section 1	CN	\$1,499,994
2	Skagit County	Francis Road Section 3	RW	\$205,285
2	Skagit County	Francis Road Section 3	CN	\$2,353,395
3	Sedro-Woolley	F & S Grade Road Improvements Phase 1	PE	\$333,890

Total \$4,537,452

- c. Redistributed Obligation Authority List of Projects: Mr. Hamilton presented this action item. SCOG staff are unsure about the availability of the funds for this year due to changes at the federal level, but is cautiously optimistic that funds will be made available. SCOG staff reached out TAC members about projects eligible for redistributed obligation authority (OA) funds and had an abbreviated process for requests for redistributed OA funds. One project was submitted through the process: SR 20/Skagit St Signalization totaling \$86,500 in additional federal funds requested for BNSF and Puget Sound Energy cost overruns. SCOG staff recommended that the Transportation Policy Board approve the submitted project and authorize SCOG staff to submit a RTIP amendment in July for the project if needed.

Mayor Aslett moved to approve the Redistributed Obligation Authority List of Projects as presented. Commissioner Wesen seconded the motion and it carried unanimously.

- d. Resolution 2025-06 to Certify 2025 Skagit County Comprehensive Plan Transportation Element: Ms. Ruether presented this action item. The Growth Management Act requires regional transportation planning organizations to certify the transportation element of comprehensive plans for consistency per RCW 47.80.023. Skagit County submitted the first draft of their transportation element on February 17, 2025, which met the requirements for sixty days or more before anticipated adoption. Multimodal level of service and concurrency were new additions to the plan. SCOG staff and TAC recommend adoption of Resolution 2025-06 to certify the Skagit County draft comprehensive plan transportation element.

Transportation Policy Board members asked Ms. Ruether questions about this agenda item and provided examples from their jurisdictions on findings from comprehensive planning efforts.

Mayor Miller moved to adopt Resolution 2025-06 to Certify 2025 Skagit County Comprehensive Plan Transportation Element. Commissioner Wesen seconded the motion and it carried unanimously.

- e. Resolution 2025-07 to Certify Consistency of Skagit County Countywide Planning Policies with Regional Transportation Plan: Ms. Ruether presented this action item. SCOG is the designated regional planning transportation organization for the Skagit region and is required under Washington State law (RCW 36.70A.100) to ensure consistency of the regional transportation plan and countywide planning policies. SCOG staff recommend adoption of Resolution 2025-07 to Certify Consistency of Skagit County Countywide Planning Policies with Regional Transportation Plan.

Mayor Johnson moved to adopt Resolution 2025-07 to Certify Consistency of Skagit County Countywide Planning Policies with Regional Transportation Plan. Mayor Aslett seconded the motion and it carried unanimously.

6. Chair's Report: Mayor Donovan had nothing to share.
7. Executive Director's Report: Mr. Murphy mentioned a couple items. First, he highlighted the list of WSDOT consolidated grant program 2025-2027 awards included in the meeting packet, including \$338,888 for SCOG to conduct regional mobility coordination and outreach. Second, he provided an update on the search for a new SCOG Executive Director and talked about his continuing work in the Executive Director role over the next few months.

Commissioner Wesen thanked Mayor Miller and Mr. Murphy for their work on the search for a new Executive Director; he also thanked Mr. Murphy for his many years of great work at SCOG. Commissioner Janicki reminding Transportation Policy Board members that they are invited to Mr. Murphy's retirement party in July.

8. Roundtable and Open Topic Discussion: Mayor Miller mentioned appreciating flexibility with Mr. Murphy's willingness to continue in his current role as Executive Director through completion of the search process. Mayor Miller also said that Anacortes will be upgrading the intersection at 12th Street and Commercial Avenue starting on July 7, 2025.

9. Next Meeting: The next meeting is July 16, 2025, at 9:00 a.m., in the Burlington City Council Chambers and remote.

10. Adjourned: Mayor Donovan adjourned the meeting at 9:32 a.m.

Information Items: June 5, 2025 Technical Advisory Committee Meeting Minutes; WSDOT Consolidated Grant Program 2025–2027 Awards; 2025 Obligation Authority Plan; and Monthly Financial Update.

Approved,

Kevin Murphy, Executive Director
Skagit Council of Governments

Date: _____

Mayor Peter Donovan, Mount Vernon
Transportation Policy Board Chair
Skagit Council of Governments

Date: _____

ACTION ITEM 5.A. – AUGUST REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENTS

Document History

Meeting	Date	Type of Item	Staff Contact	Phone
Technical Advisory Committee	08/07/2025	Review and Recommendation	Grant Johnson	(360) 416-6678
Transportation Policy Board	08/20/2025	Action	Grant Johnson	(360) 416-6678

RECOMMENDED ACTION

Skagit Council of Governments (SCOG) staff and Technical Advisory Committee recommend approval of the following Regional Transportation Improvement Program (RTIP) amendments:

- Anacortes
 - 32nd Street at Storvik Park Pedestrian Crossing: this amendment adds the project to the RTIP. Project was awarded \$131,687 in Carbon Reduction Program (CRP) funds during the 2025 SCOG Project Selection process. The project is fully funded, with a total estimated project cost of \$180,500 including \$48,777 in local funds.
- Skagit Transit
 - Skagit Station HVAC Repair: this amendment adds the project to the RTIP. The amendment adds all phases of the project, with a total estimated project cost of \$300,000, including \$152,184 in federal 5339 funds and \$147,816 in local funds.
- Washington State Department of Transportation
 - SR 536/Skagit River Bridge Painting: this amendment revises a project already programmed in the RTIP. The total estimated project cost has been increased to \$14,289,575. Construction phase costs have been increased to \$12,432,427 in Highway Infrastructure Program funds and \$300,573 in state funds.

FISCAL CONSTRAINT

Regional Transportation Improvement Program is fiscally constrained in the 2025–2028 program years.

PUBLIC PARTICIPATION

A public comment period began on August 1 and ended on August 8. No comments were received.

ADMINISTRATIVE MODIFICATIONS

Administrative modifications to the Regional Transportation Improvement Program do not require Transportation Policy Board approval, and are submitted to the Washington State Department of Transportation along with any amendments for the month. Administrative modifications are provided below for informational purposes only.

- Samish Indian Nation
 - SR 20/Campbell Lake Road Roundabout: this amendment revises a project already programmed in the RTIP. \$316,000 in Tribal Transportation Program funds have been added to the project. Additionally, the overall cost estimate for the project has been increased to \$5,156,039.

Agency Anacortes

Project Title 32nd Street at Storvik Park Pedestrian Crossing

Description The planned project involves the installation of a mid-block crosswalk at a heavily used pedestrian crossing point leading to a local park. This project includes the addition of bulb-outs to minimize crossing distance, enhance pedestrian visibility, and naturally slow down vehicle speeds by narrowing the roadway at the crossing point.

Road Name 32nd Street

Begin Termini NA

End Termini NA

Total Project Length 0.00

Improvement Type Facilities for Pedestrians and Bicycles

Functional Class Minor Arterial

Environmental Type Categorical Exclusion

Priority Number 10

Amendment Number

Amendment Date

Total Project Cost \$180,500



Regionally Significant ☐ **Right-of-Way Required** ☐

STIP ID WA-16422

WSDOT PIN

Federal Aid Number

SCOG ID

Agency ID

Hearing Date

Adoption Date 12/2/2024

Resolution Number

Phase Obligation Schedule

Phase	Phase Start	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total	Date Programmed
PE	2025		\$0		\$0	\$31,000	\$31,000	
CN	2025	CRP(US)	\$131,687		\$0	\$17,777	\$149,464	
Total			\$131,687		\$0	\$48,777	\$180,464	

Agency Skagit Transit

Project Title Skagit Station HVAC Repair

Description Repair of Skagit Station HVAC system.
Location: 105 E Kincaid St, Mount Vernon, WA 98273 (multi-modal transportation facility)
FY22 5339a \$4,679; Match: \$936
FY23 5339a \$20,418; Match: \$4,084
FY25 5339a \$127,087; Match: \$25,417
Total Grant: \$152,184; Match: \$30,437 (80/20 split)
Additional local: \$117,379

Road Name E Kincaid St

Begin Termini NA

End Termini NA

Total Project Length 0.00

Improvement Type Transit

Functional Class No Functional Classification

Environmental Type Categorical Exclusion

Priority Number 1

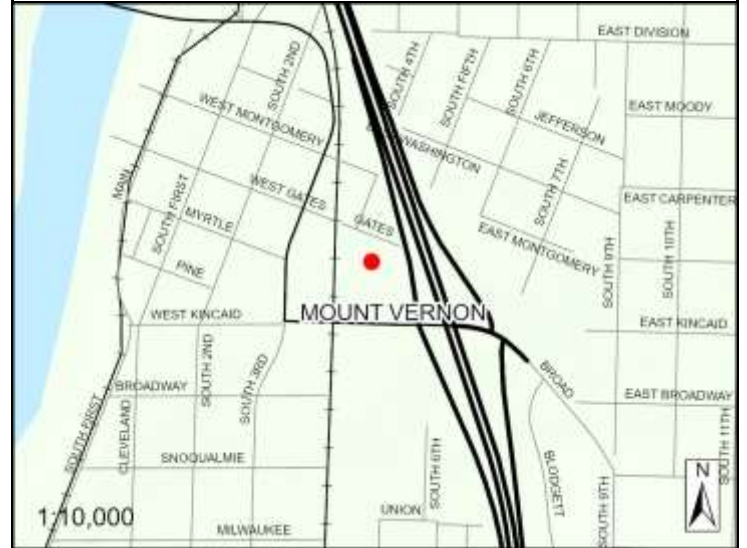
Amendment Number

Amendment Date

Total Project Cost \$300,000

Phase Obligation Schedule

Phase	Phase Start	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total	Date Programmed
ALL	2025	5339	\$152,184		\$0	\$147,816	\$300,000	
Total			\$152,184		\$0	\$147,816	\$300,000	



Regionally Significant ☐ **Right-of-Way Required** ☐

STIP ID WA-16705

WSDOT PIN

Federal Aid Number

SCOG ID

Agency ID

Hearing Date

Adoption Date 8/21/2024

Resolution Number

Agency WSDOT - NW

Project Title SR 536/Skagit River Bridge - Painting

Description The existing paint on the steel surfaces is weathered and damaged, allowing corrosion to occur. Cleaning and painting the steel surfaces will preserve the bridge and maintain the safety of the highway.
Note: This project includes Toll Credits.

Road Name SR 536

Begin Termini SR 536 MP 4.72

End Termini SR 536 MP 4.84

Total Project Length 0.12

Improvement Type Special Bridge

Functional Class Minor Arterial

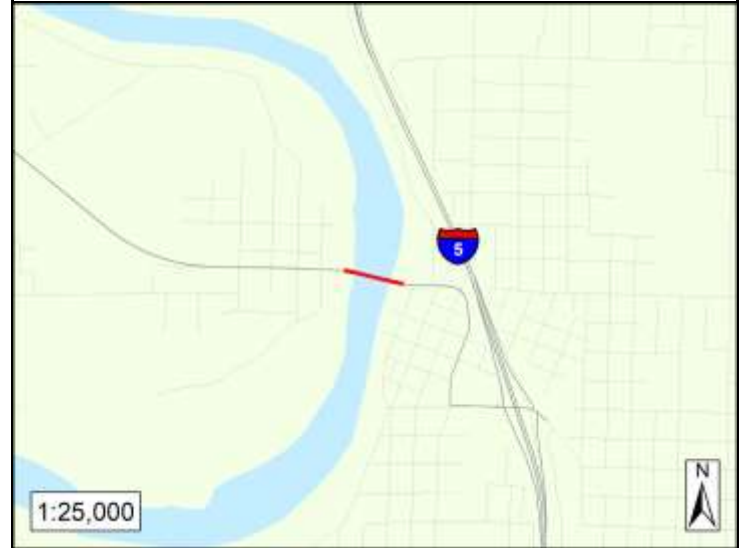
Environmental Type Categorical Exclusion

Priority Number 1

Amendment Number

Amendment Date

Total Project Cost \$14,289,575



Regionally Significant ☐ **Right-of-Way Required** ☒

STIP ID WA-14366

WSDOT PIN 153607D

Federal Aid Number 0055(256)

SCOG ID

Agency ID

Hearing Date

Adoption Date

Resolution Number

Phase Obligation Schedule

Phase	Phase Start	Federal Fund Code	FederalFunds	State Fund Code	StateFunds	LocalFunds	Total	Date Programmed
RW	2025		\$0	MVA	\$46,850	\$0	\$46,850	10/16/2024
CN	2026	HIP(S)	\$12,432,427	MVA	\$253,723	\$0	\$12,686,150	10/16/2024
Total			\$12,432,427		\$300,573	\$0	\$12,733,000	

Agency Samish Nation

Project Title SR20/Campbell Lake Road - Intersection Improvement

Description The 3-legged roundabout will improve regional mobility and safety, accommodate projected growth in the area, and improve resilience of local and regional transportation networks. Project features include: safety edge surface treatment; minimum 4-ft shoulder with fog stripe; additional lighting; bicycle wayfinding; roundabout; and traffic calming measures. Project is being done by WSDOT.

Road Name SR 20

Begin Termini MP 45.59

End Termini MP 46.48

Total Project Length 0.89

Improvement Type Safety

Functional Class Other Principal Arterial

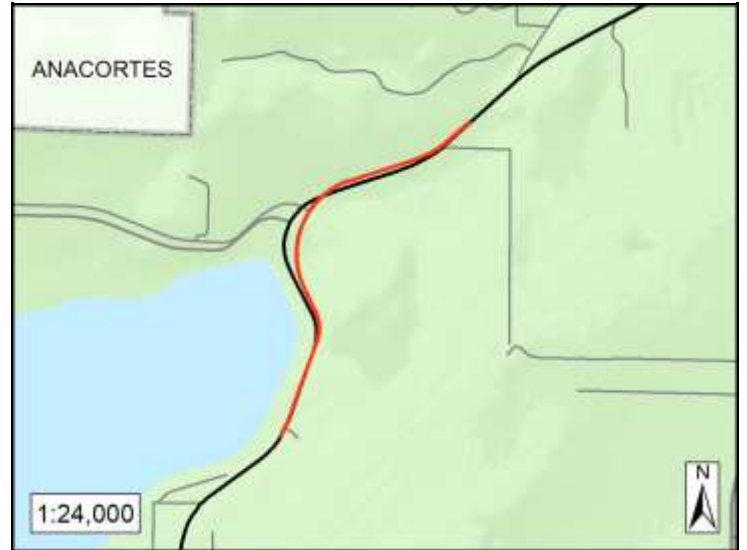
Environmental Type Categorical Exclusion

Priority Number 3

Amendment Number

Amendment Date

Total Project Cost \$5,156,039



Regionally Significant ☐ **Right-of-Way Required** ☐

STIP ID WA-11959

WSDOT PIN

Federal Aid Number 0020(206)

SCOG ID

Agency ID

Hearing Date 8/3/2022

Adoption Date 8/3/2022

Resolution Number 2022-08-004

Phase Obligation Schedule

Phase	Phase Start	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total	Date Programmed
CN	2025	DEMO	\$1,740,000		\$0	\$0	\$1,740,000	10/16/2024
CN	2025	STBG(R)	\$1,285,200		\$0	\$0	\$1,285,200	10/16/2024
CN	2025	TTP	\$1,470,800		\$0	\$0	\$1,470,800	10/16/2024
Total			\$4,496,000		\$0	\$0	\$4,496,000	

Financial Feasibility Table

Funding Program	Carryover	2025			2026			2027			2028			4-Year Allocation	4-Year Programmed	4-Year Difference
		Estimated Allocation	Available	Pro-programmed	Estimated Allocation	Available	Pro-programmed	Estimated Allocation	Available	Pro-programmed	Estimated Allocation	Available	Pro-programmed			
Regionally Managed Federal Funds	\$0	\$2,650	\$2,650	\$6,691	\$2,650	-\$1,390	\$1,032	\$2,650	\$228	\$2,193	\$2,650	\$685	\$1,597	\$10,601	\$11,513	-\$912
CRP	\$806	\$294	\$1,100	\$1,016	\$294	\$379	\$0	\$294	\$673	\$0	\$294	\$967	\$0	\$1,983	\$1,016	\$967
STBG	-\$1,018	\$2,086	\$1,066	\$5,581	\$2,086	-\$2,426	\$653	\$2,086	-\$993	\$2,176	\$2,086	-\$1,082	\$1,373	\$7,327	\$9,783	-\$2,456
TA	\$212	\$270	\$482	\$94	\$270	\$657	\$380	\$270	\$547	\$17	\$270	\$800	\$224	\$1,291	\$715	\$576

Other Federal Funds & State Funds	\$0	\$132,685	\$132,685	\$132,685	\$44,186	\$44,186	\$44,186	\$26,870	\$26,870	\$26,870	\$15,225	\$15,225	\$15,225	\$218,966	\$218,966	\$0
5307	\$0	\$2,011	\$2,011	\$2,011	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$12,511	\$12,511	\$0
5339	\$0	\$239	\$239	\$239	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$239	\$239	\$0
5339(b)	\$0	\$5,000	\$5,000	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000	\$5,000	\$0
BR	\$0	\$16,364	\$16,364	\$16,364	\$4,612	\$4,612	\$4,612	\$0	\$0	\$0	\$0	\$0	\$0	\$20,976	\$20,976	\$0
DEMO	\$0	\$1,740	\$1,740	\$1,740	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,740	\$1,740	\$0
Discretionary	\$0	\$12,500	\$12,500	\$12,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,500	\$12,500	\$0
FBP	\$0	\$605	\$605	\$605	\$621	\$621	\$621	\$0	\$0	\$0	\$0	\$0	\$0	\$1,226	\$1,226	\$0
FTA Discretionary	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500	\$2,500	\$2,500	\$0	\$0	\$0	\$2,500	\$2,500	\$0
HIP(S)	\$0	\$0	\$0	\$0	\$12,432	\$12,432	\$12,432	\$0	\$0	\$0	\$0	\$0	\$0	\$12,432	\$12,432	\$0
HSIP	\$0	\$10,487	\$10,487	\$10,487	\$3,429	\$3,429	\$3,429	\$785	\$785	\$785	\$0	\$0	\$0	\$14,701	\$14,701	\$0
NHFP	\$0	\$389	\$389	\$389	\$4,506	\$4,506	\$4,506	\$0	\$0	\$0	\$0	\$0	\$0	\$4,895	\$4,895	\$0
NHPP	\$0	\$10,321	\$10,321	\$10,321	\$9,756	\$9,756	\$9,756	\$9,197	\$9,197	\$9,197	\$9,197	\$9,197	\$9,197	\$38,472	\$38,472	\$0
RAISE	\$0	\$19,500	\$19,500	\$19,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$19,500	\$19,500	\$0
STBG(S)	\$0	\$3,377	\$3,377	\$3,377	\$2,106	\$2,106	\$2,106	\$0	\$0	\$0	\$579	\$579	\$579	\$6,062	\$6,062	\$0
TIFIA	\$0	\$26,826	\$26,826	\$26,826	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$26,826	\$26,826	\$0
TTP	\$0	\$1,471	\$1,471	\$1,471	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,471	\$1,471	\$0
CRAB	\$0	\$0	\$0	\$0	\$1,378	\$1,378	\$1,378	\$3,841	\$3,841	\$3,841	\$0	\$0	\$0	\$5,219	\$5,219	\$0
CSRF	\$0	\$7,398	\$7,398	\$7,398	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,398	\$7,398	\$0
MAW	\$0	\$728	\$728	\$728	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$728	\$728	\$0
MVA	\$0	\$5,632	\$5,632	\$5,632	\$1,846	\$1,846	\$1,846	\$3,688	\$3,688	\$3,688	\$959	\$959	\$959	\$12,125	\$12,125	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,964	\$2,964	\$2,964	\$0	\$0	\$0	\$2,964	\$2,964	\$0
TIB	\$0	\$326	\$326	\$326	\$0	\$0	\$0	\$395	\$395	\$395	\$989	\$989	\$989	\$1,710	\$1,710	\$0
WSDOT	\$0	\$7,771	\$7,771	\$7,771	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,771	\$7,771	\$0

Matching Funds	\$0	\$17,089	\$17,089	\$17,089	\$5,807	\$5,807	\$5,807	\$6,856	\$6,856	\$6,856	\$3,749	\$3,749	\$3,749	\$33,501	\$33,501	\$0
Local	\$0	\$17,089	\$17,089	\$17,089	\$5,807	\$5,807	\$5,807	\$6,856	\$6,856	\$6,856	\$3,749	\$3,749	\$3,749	\$33,501	\$33,501	\$0

Total	\$0	\$152,424	\$152,424	\$156,464	\$52,644	\$48,604	\$51,026	\$36,377	\$33,954	\$35,919	\$21,624	\$19,659	\$20,571	\$263,069	\$263,981	-\$912
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SKAGIT COUNCIL OF GOVERNMENTS TECHNICAL ADVISORY COMMITTEE MEETING MINUTES

August 7, 2025

Microsoft Teams Remote Meeting

AGENCIES REPRESENTED

- City of Burlington Tyler Stamey, Brian Dempsey
- City of Mount Vernon Frank Reinert
- City of Sedro-Woolley Kyle Anderson, Bill Bullock
- Samish Indian Nation Nick Dorr
- Skagit County Given Kutz, Tom Weller
- Skagit PUD Mark Semrau
- Skagit Transit Rebekah Tuno, Crystle Stidham
- Washington State Department of Transportation (WSDOT) Erica Nolan, David Strich

STAFF PRESENT

- Skagit Council of Governments Kevin Murphy, Mark Hamilton, Grant Johnson, Sarah Reuther, Anika Nelson

OTHERS PRESENT

Jeff Frkonja, Resource Systems Group; Adriana Dominguez & Benjamin Fleming, WSP USA Inc.

AGENDA

1. Call to Order: 1:32 p.m.

Roll Call: Roll was taken with a quorum present.

2. June 5, 2025 Technical Advisory Committee Meeting Minutes: Mr. Anderson moved to approve the June 5, 2025 Technical Advisory Committee meeting minutes, and Mr. Reinert seconded the motion. The motion carried unanimously.
3. August Regional Transportation Improvement Program Amendments: Mr. Johnson presented this agenda item. He explained that there were three Regional Transportation Improvement Program (RTIP) amendments for the month, and one administrative modification submitted by the Samish Indian Nation. Anacortes' amendment for the 32nd Street at Storvik Park Pedestrian Crossing project adds the project to the RTIP. This project was awarded Carbon Reduction Program (CRP) funds through SCOG's project selection process earlier in the summer. The project is fully funded, with a total estimated project cost of \$180,500 including \$48,777 in local funds. Skagit Transit's amendment for the Skagit Station HVAC Repair project adds the project to the RTIP. The amendment adds all phases of the project to the RTIP, with a total estimated project cost of \$300,000, including \$152,184

in federal 5339 funds and \$147,816 in local funds. WSDOT's amendment for the SR 536/Skagit River Bridge Painting project revises a project already programmed in the RTIP. The total estimated project cost has been increased to \$14,289,575. Construction phase costs have been increased to \$12,432,427 in Highway Infrastructure Program funds and \$300,573 in state funds. The administrative modification for the Samish Indian Nation's SR 20/Campbell Lake Road Roundabout Project revises a project already programmed in the RTIP and does not require Transportation Policy Board action.

Mr. Dempsey motioned to recommend approval of the August Regional Transportation Improvement Program Amendments to the Transportation Policy Board as presented. Mr. Weller seconded the motion, and it carried unanimously.

4. Move Skagit Stakeholder Discussion: Mr. Frkonja presented this agenda item. The consultant team working on the Move Skagit planning effort gave an update on the Regional Transportation Plan, the Regional Safety Action Plan and the Transportation Resiliency Improvement Plan. The consultant team then gathered feedback from TAC members.
5. 2026-2031 Regional Transportation Improvement Program: Mr. Hamilton presented this agenda item. He explained that work is beginning on the 2026-2031 RTIP and that projects need to be submitted to SCOG by August 18th. He stated that this is work that SCOG does on an annual basis. The draft RTIP will come to the TAC for review at their September meeting, with adoption by the Transportation Policy Board anticipated at their October meeting.
6. Quarterly Obligation Report: Mr. Hamilton presented this agenda item. He stated that as of the date of this meeting, the region had obligated approximately \$500,000. The regional obligation target is just over \$2.6 million, and staff still expect that the region will ultimately obligate over \$4.5 million for Federal Fiscal Year 2025.
7. 2025 Obligation Authority Plan: Mr. Hamilton presented this agenda item. He gave an overview of obligation deadlines and project sponsors gave updates.
8. Project Selection Debriefing: SCOG staff tabled this presentation due to lack of time and will be bringing this item back to the TAC at their September meeting.
9. Roundtable and Open Topic Discussion: Technical Advisory Committee members provided project updates for their jurisdictions.
10. Next Meeting: September 4, 2025, 1:30 p.m.
11. Adjourned: 3:00 p.m.

Attest:

Mark Hamilton, Senior Transportation Planner
Skagit Council of Governments

Date: _____

INFORMATION ITEM – ANNUAL REVIEW OF PUBLIC PARTICIPATION PLAN

Document History

MEETING	DATE	TYPE OF ITEM	STAFF CONTACT	PHONE
Transportation Policy Board	08/20/2025	Information	Grant Johnson	(360) 416-6678

DISCUSSION

The Skagit Council of Governments (SCOG) uses the Public Participation Plan (Plan) to guide SCOG's public outreach activities and techniques. In August 2017, the Transportation Policy Board adopted an updated version of the Plan after a minor update process. The minor update reflects changes at SCOG and federal law, but does not change the Plan's public participation processes, tools, or techniques. Since its adoption and update, SCOG continues to implement the Public Participation Plan. The annual review included in this memo is one public participation procedure outlined in the Plan.

EVALUATION METRICS

The Plan lists several evaluation metrics to track public participation at SCOG and assess various public participation activities. Metrics tracked by staff include the following six categories:

- Governing bodies and committee meetings;
- Public notification;
- Interaction with community organizations and stakeholder groups;
- Special public meetings and events;
- Surveys; and
- Website.

For each of these categories, data has been collected for the May 1, 2024 – April 30, 2025 timeframe and is presented below.

Governing Bodies and Committee Meetings

Figure 1 displays the number of comments given and public attendance at Transportation Policy Board meetings during the reporting timeframe. No public comments were made at Transportation Policy Board meetings during the reporting timeframe, however, the public attended meetings throughout the year. On average, five members of the public attended a meeting each month. Attendance at these meetings was highest in September 2024. Transportation Policy Board meetings were held hybrid in person and online via GoToMeeting during the reporting period. No public comments were made during the reporting timeframe at Transportation Policy Board meetings.

FIGURE 1: PUBLIC INVOLVEMENT AT TRANSPORTATION POLICY BOARD MEETINGS

Public Attended Transportation Policy Board Meetings Throughout the Year

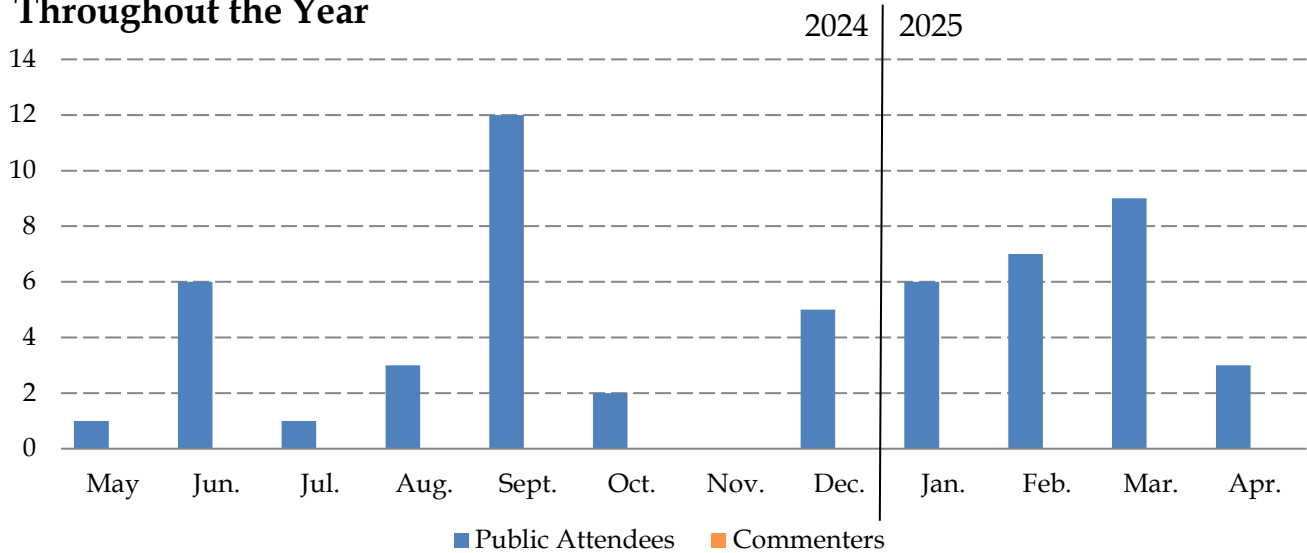
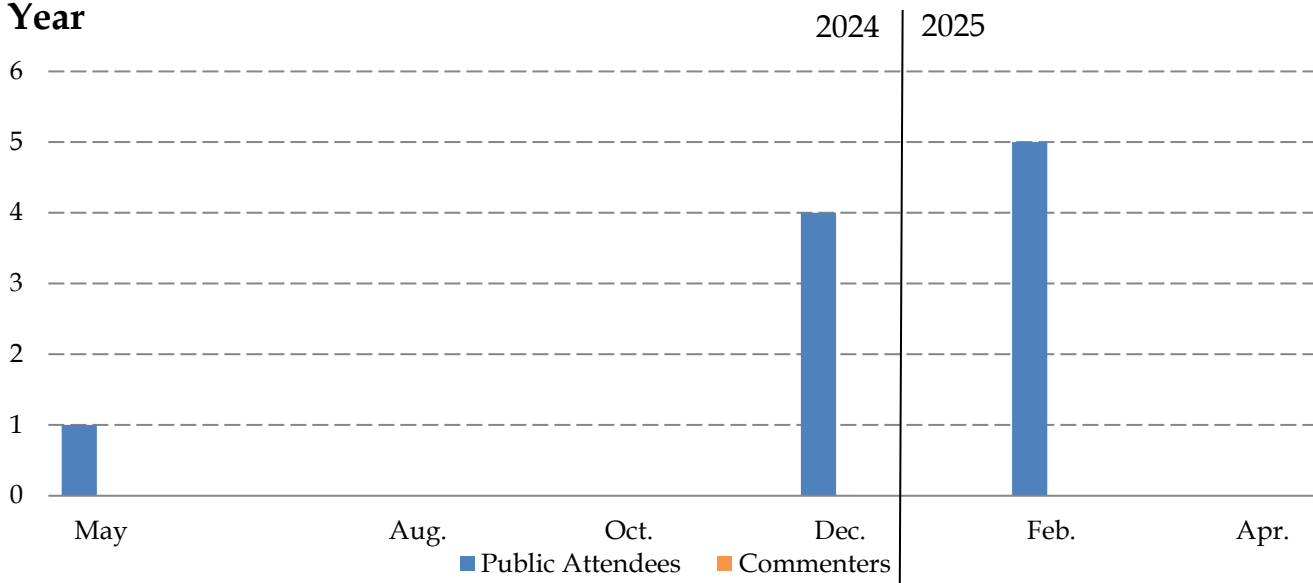


Figure 2 displays the number of comments given and public attendance at the four Board of Directors meetings held during the reporting timeframe. Board of Directors meetings featured lower attendance than Transportation Policy Board meetings, with an average of two members of the public attending each meeting. No public comments were made during the reporting timeframe at Board of Directors meetings.

FIGURE 2: PUBLIC INVOLVEMENT AT BOARD OF DIRECTORS MEETINGS

Public Attended Board of Directors Meetings Throughout the Year



Public Notification

Most months, SCOG has a public comment period for the Regional Transportation Improvement Program amendments. SCOG staff did not receive comments on these monthly amendments during the reporting timeframe. Four other public comment periods were held; the 2025–2030 Regional Transportation Improvement Program, the Human Services Transportation Project Prioritization, the 2023–2026 Title VI Plan, and the 2025 Regional Project Selection. One comment was received during the public comment period for 2025 Regional Project Selection.

Special Public Meetings and Events

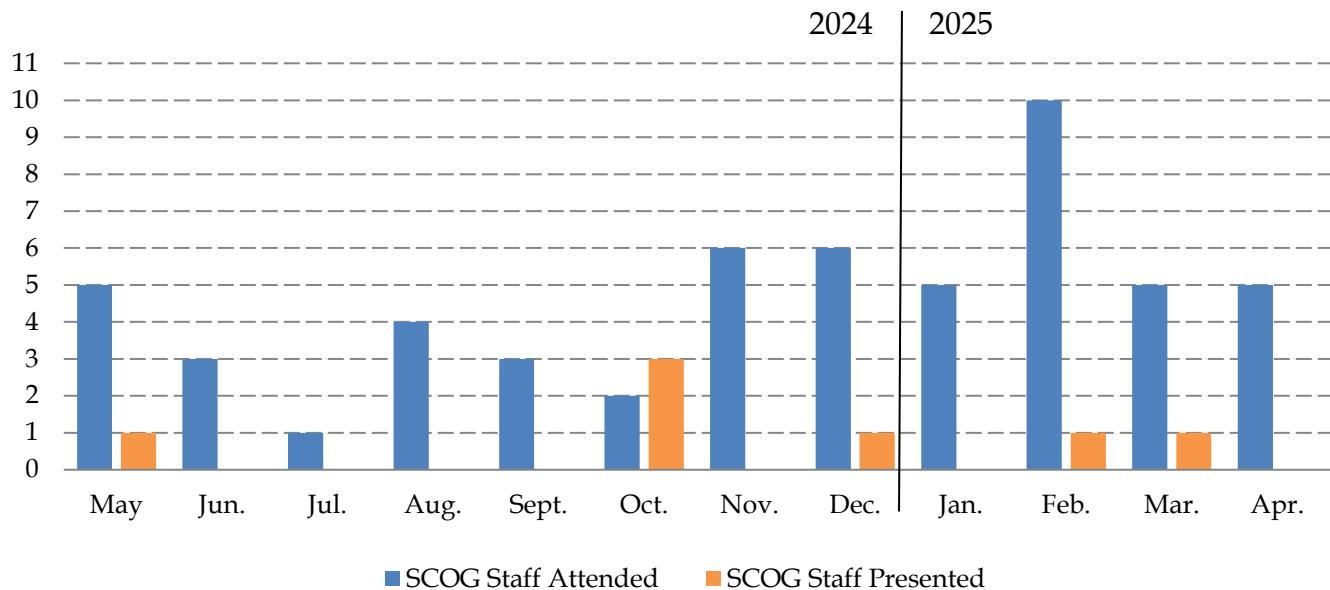
SCOG did not hold any special events during the 2024–2025 reporting period.

Interaction with Community Organizations and Stakeholder Groups

SCOG staff regularly attend and present at meetings around Skagit County. These vary from presentations at conferences on regional transportation planning to participation in regional stakeholder groups and forums on public health issues. Routine meetings and training that SCOG staff coordinates, and attends, are not included in this measure. *Figure 3* displays staff attendance and presentations at community organizations and stakeholder meetings throughout the reporting period.

FIGURE 3: SCOG STAFF COMMUNITY ORGANIZATIONS AND STAKEHOLDER MEETINGS AND PRESENTATIONS

SCOG Staff Attended Meetings Throughout the Year



Surveys

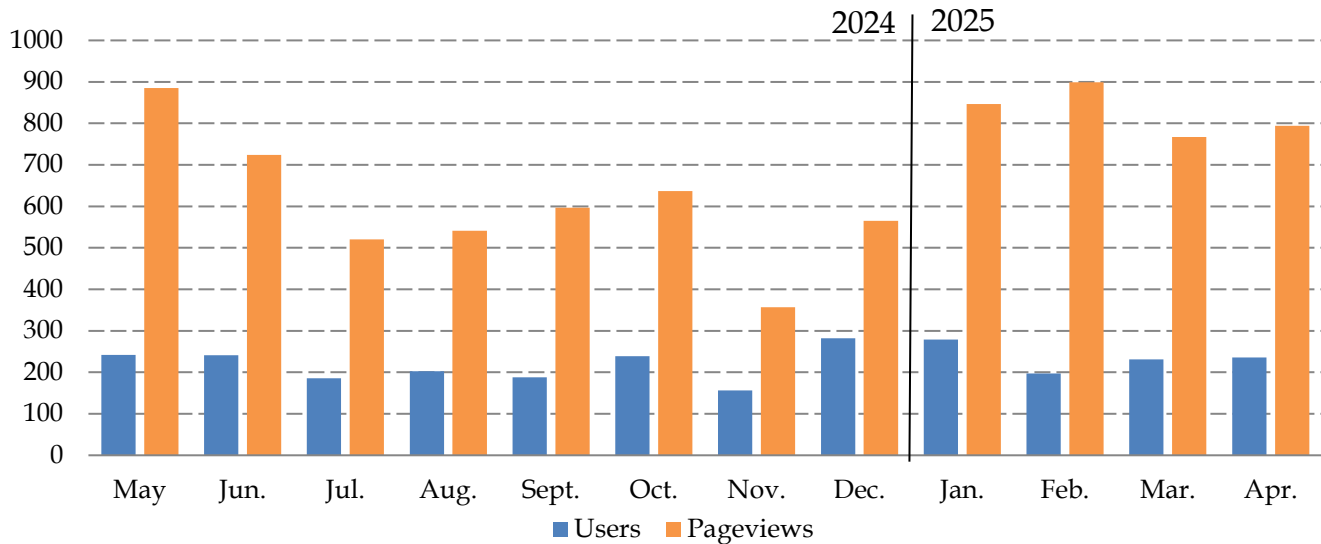
SCOG did not conduct any surveys within the 2024–2025 reporting timeframe.

Website

Website traffic varied during the reporting timeframe, with an average of 303 users on the website each month, and an average of 795 page views per month. *Figure 4* displays data on website users and page views by month. A review of website analytics software indicates the cities with the most users are Seattle and Mount Vernon. 97% of users viewed the SCOG website using an English language browser.

FIGURE 4: SCOG WEBSITE USERS AND PAGEVIEWS

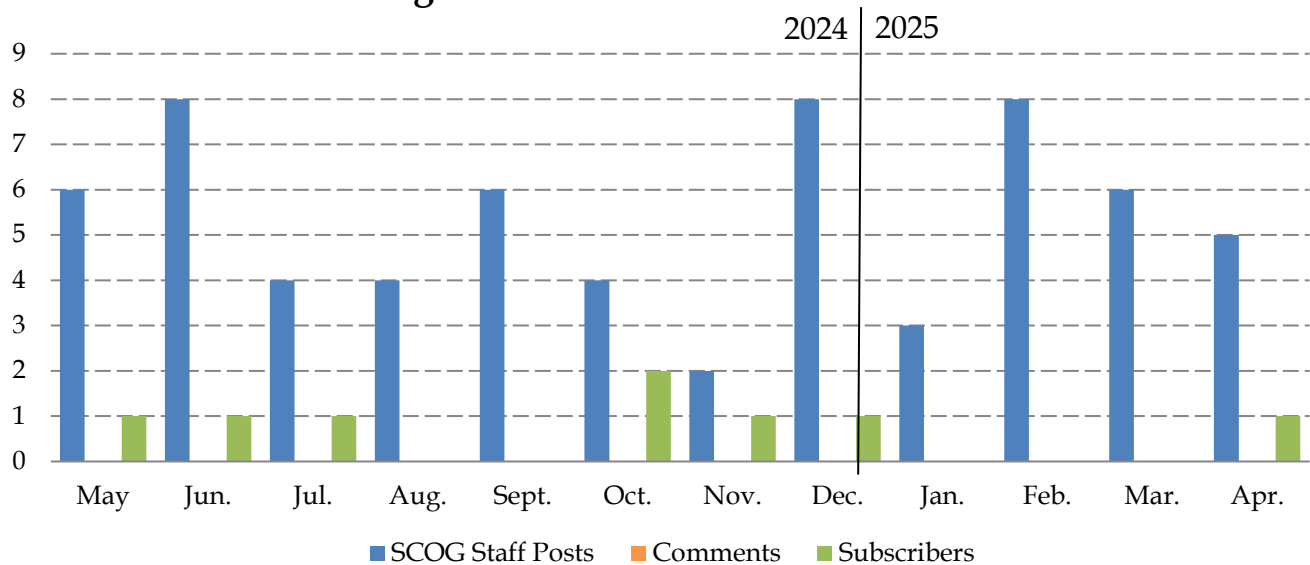
Website Tracking Data Shows Variation Throughout the Year



SCOG received no public comments on the website during the reporting period. The website's subscriber list gained 8 new subscribers during the reporting period, and currently there are 39 people on the subscriber list. Subscribers receive email notifications on self-selected SCOG topics when new information becomes available. *Figure 5* displays data on SCOG staff posts, comments, and subscribers during the reporting period.

FIGURE 5: SCOG WEBSITE DATA FOR POSTS, COMMENTS, AND SUBSCRIBERS

New Subscribers Throughout the Year



NEXT STEPS

SCOG will continue to implement the Public Participation Plan and track evaluation measures over time. Future updates to the Public Participation Plan may influence the metrics tracked.

PUBLIC PARTICIPATION EVALUATION METRICS SUMMARY DATA

	2024								2025				Totals
	May	Jun.	Jul.	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	
Transportation Policy Board Meetings (Weekday Mornings-Afternoons)													
Public Attendees	1	6	1	3	12	2		5	6	7	9	3	55
Commenters	0	0	0	0	0	0		0	0	0	0	0	0
Board of Directors Meetings (Weekday Mornings-Afternoons)													
Public Attendees	1			0		0		4		5		0	9
Commenters	0			0		0		0		0		0	0
Public Comment Periods*													
Comment Periods	2	1	1	1	1	2	0	0	2	1	2	2	15
Commenters	0	0	0	0	0	0	0	0	0	0	1	0	1
Comments	0	0	0	0	0	0	0	0	0	0	1	0	1
Staff Responses	0	0	0	0	0	0	0	0	0	0	0	0	0
Revisions Based on Comments	0	0	0	0	0	0	0	0	0	0	0	0	0
Local Government, Community Organization & Stakeholder Meetings (Weekday Mornings-Afternoons-Evenings)													
SCOG Staff Attended	5	3	1	4	3	2	6	6	5	10	5	5	55
SCOG Staff Presented	1	0	0	0	0	3	0	1	0	1	1	0	7
Surveys													
Administered													
Respondents													
SCOG.net Website													
SCOG Staff Posts	6	8	4	4	6	4	2	8	3	8	6	5	64
Users	301	242	388	299	326	280	208	294	318	357	330	295	3638
Page views	792	672	987	832	792	729	466	834	833	884	768	947	9536
Comments	0	0	0	0	0	0	0	0	0	0	0	0	0
Subscribers	1	1	1	0	0	2	1	1	0	0	0	1	8

* Note: month public comment period ends



SKAGIT COUNCIL OF GOVERNMENTS

315 South Third Street, Suite 100 • Mount Vernon • WA • 98273

www.scog.net

July 8, 2025

Crystle Stidham
Chief Executive Officer
Skagit Transit
600 County Shop Lane
Burlington, WA 98233

Re: Support for Skagit Transit's Grant Application for Land Acquisition and Feasibility Studies at Maintenance, Operations and Administration Facility

Dear Ms. Stidham,

I am writing in support of Skagit Transit's request for \$10.3 million from Federal Transit Administration Low or No Emissions 2025 grant program funds for land acquisition, a site feasibility study and a microgrid feasibility study to support your agency needs as you transition to your new Maintenance, Operations and Administration Facility.

In addition to the crucial nature of additional land for vehicle parking as you expand your service, it is paramount you have sufficient space to properly maintain diverse vehicle types. As power demands continue to increase, your aspirations to incorporate a microgrid to support your agency's power needs in an area with power constraints demonstrates your commitment to ensuring your agency's ability to support our region's transportation needs in times of uncertainty and disasters. With completion of a microgrid, Skagit Transit can generate its own power to support its needs as well as share excess power with the community, cultivating resilience.

As the metropolitan planning organization in Skagit County, the Skagit Council of Governments has identified the Maintenance, Operations and Administration Facility project as a high-priority regionally significant project, with the project included in both the Skagit 2045 Regional Transportation Plan – the federally recognized metropolitan transportation plan – and 2025 regional list of high-priority transportation projects.

The Skagit Council of Governments fully supports Skagit Transit services and recognizes the need for this vital facility, which will enable the transit system to support long-term growth and future transportation needs in northwest Washington state.

Sincerely,

DocuSigned by:

A handwritten signature in black ink that reads "Kevin Murphy". The signature is written in a cursive, flowing style. It is enclosed within a blue rectangular border that has a slight 3D effect.

711DD13472BE409...

Kevin Murphy
Executive Director
Skagit Council of Governments



SKAGIT COUNCIL OF GOVERNMENTS

315 South Third Street, Suite 100 • Mount Vernon • WA • 98273

www.scog.net

July 8, 2025

Crystle Stidham
Chief Executive Officer
Skagit Transit
600 County Shop Lane
Burlington, WA 98233

Re: Support for Skagit Transit's Grant Application for Purchasing Paratransit Vehicles and Heavy-duty Coaches

Dear Ms. Stidham,

I am writing in support of Skagit Transit's request for \$7.5 million from Federal Transit Administration Buses and Bus Facilities 2025 grant program funds for purchase of 10 paratransit vehicles and 8 heavy-duty coaches.

The Skagit Council of Governments recognizes Skagit Transit's need to replace 10 aging paratransit vehicles in alignment with your transit asset management plan and State of Good Repair principles. These vehicles are crucial to ensuring consistent, reliable and safe public transportation services for persons with disabilities in our region.

SCOG appreciates Skagit Transit's desire to evolve service delivery to increase frequency of fixed-route services. Service must meet riders' needs to cultivate utilization of public transportation, especially for commuters across our region. Your request for 8 heavy-duty, 40-foot coaches will bolster your ability to ensure successful service expansion in alignment with your new long-range transit plan.

As the metropolitan planning organization in Skagit County, the Skagit Council of Governments has determined this funding request is consistent with the Skagit 2045 Regional Transportation Plan – the federally recognized metropolitan transportation plan. Adding new fixed-route coaches is consistent with Fleet Expansion 2021 –2030 and Fleet Expansion 2031–2045, both Regionally Significant Projects of Skagit Transit in the plan.

The Skagit Council of Governments fully supports Skagit Transit services and recognizes the need for these buses, which will enable Skagit Transit's services to keep pace with current and future public transportation needs and support regional connectivity, while enabling reductions in single-occupancy vehicles and vehicle emissions.

Sincerely,

DocuSigned by:
A handwritten signature in black ink that reads "Kevin Murphy".
711DD13472BE409...

Kevin Murphy
Executive Director
Skagit Council of Governments

2025 OBLIGATION AUTHORITY PLAN

The following projects had until **March 1, 2025** to obligate federal funding. If project funds did not obligate by March 1, 2025, they would have been deprogrammed by deletion from the RTIP by SCOG staff. No projects were deprogrammed.

AGENCY	TITLE	STIP ID	PHASE	FUNDS OBLIGATED	STBG/TA/CR FUNDS
(None)	N/A	N/A	N/A	N/A	N/A

The following project must obligate federal funding before **August 1, 2025**, or it will be deprogrammed by deletion from the RTIP by SCOG staff.

AGENCY	TITLE	STIP ID	PHASE	FUNDS OBLIGATED	STBG/TA/CR FUNDS
SCOG	SCOG Admin 2022-2025	SCOG 22-25	PL	(Not Yet)	\$312,967

The following projects must obligate federal funding by **September 30, 2025**, or contingent funding will be withdrawn on **October 1, 2025**. Project sponsors are encouraged to obligate federal funding before **July 1, 2025**.

AGENCY	TITLE	STIP ID	PHASE	FUNDS OBLIGATED	STBG/TA/CR FUNDS
City of Anacortes	12 th Street and K Avenue Intersection Improvements	WA-15132	PE	(Not Yet)	\$224,000
City of Sedro-Woolley	John Liner Road Arterial Improvements	SW59	RW	✗	\$210,089
City of Sedro-Woolley	SR20/Cascade Trail West Extension Phase 2B Hospital Drive to Holtcamp Road	SW43	PE	✓	\$104,665
Skagit Transit	Construction of Ancillary Maintenance Buildings	WA-16440	CN	(Not Yet)	\$275,000
Skagit Transit	Construction Zero Emissions Vehicle Infrastructure and Equipment Purchase	WA-16441	CN	(Not Yet)	\$275,000
Skagit Transit	Skagit Transit's Maintenance Operations and Administration Facility Project Phase II	WA-14012	CN	(Not Yet)	\$3,000,000

TOTAL EXPECTED STBG-TA-CR OBLIGATIONS¹: \$4,534,984
OBLIGATION AUTHORITY TARGET: \$2,650,244

¹ Includes a total of \$448,017 STBG-TA-CR obligations and deobligations authorized by FHWA from October 1, 2024 – June 30, 2025. Includes any Extensions and Appeals that have obligated funding.

Extensions

The following projects have been granted an extension to obligate federal funding by **December 31, 2025**. These projects will be deprogrammed with expiration of the 2025–2030 RTIP in January 2026.

To be granted an extension, any extension request must be received by SCOG no later than **February 26, 2025**. A project phase may only be granted one extension.

AGENCY	TITLE	STIP ID	PHASE	FUNDS OBLIGATED	STBG/TA/CR FUNDS
City of Sedro-Woolley	SR20/Cascade Trail West Extension Phase 2A, Holtcamp Road to Hodgins Street	SW42	CN	(Not Yet)	\$408,742
Samish Indian Nation	SR20/Campbell Lake Road - Intersection Improvement	WA- 11959	CN	(Not Yet)	\$1,285,200
City of Anacortes	Q Avenue Pedestrian Crossings	WA-15131	CN	(Not Yet)	\$396,000
City of Burlington	SR20 Nonmotorized & Safety Improvements	WA-12018	PE ²	✓	\$350,000
City of Mount Vernon	Kulshan Trail Safety Lighting - Phase 3	WA-15134	PE	✓	\$27,680

TOTAL STBG-TA-CR EXTENSIONS: \$2,467,622

Appeals

The Transportation Policy Board approved an appeal to reprogram a project phase in the 2025–2030 RTIP. The following project phase must obligate federal funding by **December 31, 2025**. This project will be deprogrammed with expiration of the 2025–2030 RTIP in January 2026.

A project phase may only be appealed once to the Transportation Policy Board.

AGENCY	TITLE	STIP ID	PHASE	FUNDS OBLIGATED	STBG/TA/CR FUNDS
(None)	N/A	N/A	N/A	N/A	N/A

TOTAL STBG-TA-CR APPEALS: \$0

² \$350,000 obligated for PE phase, not RW phase as programmed.

Dates		Total Funding Available	FHWA (13.5%)	STBG (13.5%)	FTA (13.5%)	RTPO	PROTECT	Resilience Improvement Project (13.5%)	Skagit 2050 (13.5%)	SS4A Safety Action Plan (20%)
06/30/2024 Carryforward		\$ 1,427,849	\$ 218,773	\$ -	\$ 81,111	\$ 87,383	\$ 299,623	\$ 113,659	\$ 330,395	\$ 296,905
STBG	07/01/2024 - 06/30/2025	292,336	-	292,336	-	-	-	-	-	-
FHWA	10/01/2024 - 12/20/2024	59,203	59,203							
FHWA	12/21/2024 - 03/14/2025	61,395	61,395							
FHWA	03/15/2025 - 09/30/2025	146,180	146,180							
Authorized		\$ 1,986,963	\$ 485,551	\$ 292,336	\$ 81,111	\$ 87,383	\$ 299,623	\$ 113,659	\$ 330,395	\$ 296,905
Expenditures										
July 2024		\$ 59,732	\$ 11,768	\$ 30,645	\$ 3,976	\$ 3,807	\$ -	\$ 4,869	\$ 2,898	\$ 1,771
August		56,702	11,251	29,726	4,531	5,313	-	-	3,684	2,198
September		55,202	8,385	27,548	4,416	11,947	-	-	1,710	1,197
October		55,537	8,055	29,095	4,972	9,087	-	568	1,832	1,928
November		59,246	11,894	23,524	4,399	6,752	-	2,550	9,334	793
December		60,600	4,746	27,938	2,325	11,752	-	3,646	8,613	1,580
January 2025		80,718	7,943	22,561	2,604	12,295		16,455	1,652	17,210
February		64,582	9,942	22,527	4,255	6,545		13,489	4,887	2,936
March		140,762	15,474	27,831	4,798	-	-	8,996	3,611	80,053
April		186,735	11,706	25,937	3,768	8,674	-	9,570	94,579	32,501
May		128,135	20,276	25,005	4,538	-	16,065	6,809	17,014	38,429
June		72,374	20,093	-	11,182	11,212	12,477	8,041	7,327	2,042
Expenditures to Date		\$ 1,020,326	\$ 141,533	\$ 292,336	\$ 55,762	\$ 87,383	\$ 28,541	\$ 74,992	\$ 157,142	\$ 182,637
Balances		\$ 966,637	\$ 344,018	\$ -	\$ 25,349	\$ -	\$ 271,082	\$ 38,667	\$ 173,253	\$ 114,268